





**ANNUAL PROCUREMENT PLAN  
FOR THE YEAR 2017**

Province/City or Municipality: MANAOAG, PANGASINAN

Plan Control No.:

Department Office: OFFICE OF THE MUNICIPAL BUDGET OFFICER

Common Use Supplies & Equipment

Planned Amount

Regular


Contingency

Total  
Date Submitted:


Item No.	Description	Unit Cost	Quantity	Total Cost	1st Quarter		2nd Quarter		3rd Quarter		4th
					Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.
1	Paper copy for plain paper copier legal	113.90	30 reams	3,417.00	10	1,139.00	10	1,139.00	5	569.50	5
2	Paper copy for plain paper copier A4	104.85	30 reams	3,145.00	10	1,048.50	10	1,048.50	5	524.25	5
3	Correction tape	12.35	40 pieces	533.20	10	133.30	10	133.30	10	133.30	10
4	Folder, tagboard/carrier board legal	241.80	3 packs	725.40	1	241.80	1	241.80	1	241.80	1
5	Folder, tagboard, A4 size	198.40	3 packs	595.20	1	198.40	1	198.40	1	198.40	1
6	Envelope, mailing white 500s/bx.	142.72	1 boxes	142.72	1	142.72	0	-	0	-	0
7	Marker, Permanent black	14.92	20 pieces	298.40	5	298.40	5	298.40	5	298.40	5
8	Glue, all purpose 200 grams	53.25	8 jars	426.00	2	106.50	2	106.50	2	106.50	2
9	Air Freshener, 280ml/can	91.68	10 cans	916.80	3	275.04	3	275.04	2	183.36	2
10	Furniture cleaner 300ml	101.27	10 cans	1,012.70	3	303.81	3	303.81	2	202.54	2
11	HP Ink GT52 - Cyan	1000.00	8 liter	8,000.00	2	2,000.00	2	2,000.00	2	2,000.00	2
12	HP Ink GT52- Yellow	1000.00	8 liter	8,000.00	2	2,000.00	2	2,000.00	2	2,000.00	2
13	HP Ink GT52- Magenta	1,000.00	8 liter	8,000.00	2	2,000.00	2	2,000.00	2	2,000.00	2
14	HP Ink GT52 - Black	1,000.00	12 liter	12,000.00	3	3,000.00	3	3,000.00	3	3,000.00	3
15	Paper clip, 32mm min	6.80	10 boxes	68.00	5	34.00	0	-	5	34.00	0
16	Paper clip, jumbo	13.35	10 boxes	133.50	0	-	5	66.75	0	-	0
17	Sign Pen black	45.25	60 pieces	2,715.00	20	905.00	20	905.00	10	452.50	10
18	Tape transparent (1")	17.60	4 rolls	70.40	1	17.60	1	17.60	1	17.60	1
19	Tape masking (1")	51.15	4 rolls	204.60	1	51.15	1	51.15	1	51.15	1
20	Toilet Tissue Paper	74.35	4 packs	297.40	1	74.35	1	74.35	1	74.35	1
21	Ribbon for manual typewriter	16.55	12 spools	198.60	3	49.65	3	49.65	3	49.65	3
22	Paper fastener for paper metal	66.99	16 boxes	1,071.84	4	267.96	4	267.96	4	267.96	4
23	Alcohol 70% Ethyl	39.18	12 btls.	470.16	3	117.54	3	117.54	3	117.54	3
	<b>SUB TOTAL</b>			<b>52,441.92</b>		<b>14,404.72</b>		<b>14,294.75</b>		<b>12,522.80</b>	

This is to certify that the above procurement plan is in acceptance with the objective of this office.

Prepared by:

  
**EDGARDO A. VALDEZ**  
Head of Department

Recommended by:

  
**MS. PERLA E. MADURO**  
Municipal Treasurer

Approved by:

  
**HON. KIM MIKAEL G. AMADOR**  
Municipal Mayor

**ANNUAL PROCUREMENT PLAN  
FOR THE YEAR 2017**

Province/City or Municipality: MANAOAG, PANGASINAN

Plan Control No.:

Department Office: OFFICE OF THE MUNICIPAL BUDGET OFFICER

Common Use Supplies & Equipment

Planned Amount

Regular


Contingency

Total  
Date Submitted:


Item No.	Description	Unit Cost	Quantity	Total Cost	1st Quarter		2nd Quarter		3rd Quarter		4th
					Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.
24	Carbon film	334.10	10 boxes	3,341.00	3	1,002.30	3	1,002.30	3	1,002.30	1
25	Flash Drive 16GB	516.55	4 pieces	2,066.20	4	2,066.20	0	-	0	-	0
26	Pencil lead with eraser	20.75	3 dozens	62.25	3	62.25	0	-	0	-	0
27	Envelope Documentary, A4	413.61	2 boxes	827.22	1	413.61	1	413.61	0	-	0
28	Stapler heavy duty standard	114.91	2 pieces	229.82	2	229.82	0	-	0	-	0
29	Brother ink Continuous Black	1000.00	8 liter	8,000.00	2	2,000.00	2	2,000.00	2	2,000.00	2
30	Brother ink Continuous Cyan	1000.00	8 liter	8,000.00	2	2,000.00	2	2,000.00	2	2,000.00	2
31	Brother ink Continuous Magenta	1000.00	8 liter	8,000.00	2	2,000.00	2	2,000.00	2	2,000.00	2
32	Brother ink Continuous Yellow	1000.00	8 liter	8,000.00	2	2,000.00	2	2,000.00	2	2,000.00	2
33	Printer (continuous ink)	15000.00	1 unit	15,000.00	1	15,000.00	0	-	0	-	0
34	Acetate (long and short) by 100's	1200.00	10 boxes	12,000.00	5	6,000.00	0	-	5	6,000.00	0
35	Calculator scientific 10 digits	339.93	2 unit	679.86	2	679.86	0	-	0	-	0
36	Calculator desktop 12 digits	954.07	1 unit	954.07	1	954.07	0	-	0	-	0
37	Laptop Computer (MAC) for E-Budget	96445.00	1 unit	96,445.00	1	96,445.00	0	-	0	-	0
	Apple Mac Book Pro Mf840 z/pa 13"										
	Core I5 2.6 GHZ 8 GB										
	<b>SUB TOTAL</b>			<b>163,605.42</b>							
	<b>GRAND TOTAL</b>			<b>216,047.34</b>							

This is to certify that the above procurement plan is in acceptance with the objective of this office.

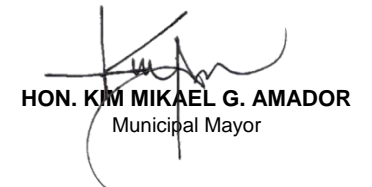
Prepared by:

  
**EDGARDO A. VALDEZ**  
Head of Department

Recommended by:

  
**MS. PERLA E. MADURO**  
Municipal Treasurer

Approved by:

  
**HON. KIM MIKAEL G. AMADOR**  
Municipal Mayor

of 2 pages

Quarter
Amount
569.50
524.25
133.30
241.80
198.40
-
298.40
106.50
183.36
202.54
2,000.00
2,000.00
2,000.00
3,000.00
-
-
452.50
17.60
51.15
74.35
49.65
267.96
117.54
12,488.80

of 2 pages

Quarter
Amount
1,002.30
-
-
-
-
2,000.00
2,000.00
2,000.00
2,000.00
-
-
-
-
-

**ANNUAL PROCUREMENT PLAN  
FOR THE YEAR 2017**

Province/City or Municipality: MANAOAG, PANGASINAN

Common Use Supplies & Equipment

Plan Control No.:

Planned Amount

Department Office: OFFICE OF THE MUN. PLANNING & DEV'T. COOR.

Regular


Contingency

Total  
Date Submitted:

Item No.	Description	Unit Cost	Quantity	Total Cost	1st Quarter		2nd Quarter		3rd Quarter		Qty.
					Qty.	Amount	Qty.	Amount	Qty.	Amount	
1	Paper copy for plain paper copier legal	113.90	30 reams	3,417.00	10	1,139.00	10	1,139.00	5	569.50	5
2	Paper copy for plain paper copier A4	104.85	30 reams	3,145.50	10	1,048.50	10	1,048.50	5	524.25	5
3	Correction tape	12.35	40 pieces	494.00	10	123.50	10	123.50	10	123.50	10
4	Folder tagboard/carrier board legal	241.80	3 packs	725.40	1	241.80	1	241.80	1	241.80	0
5	Folder tagboard, A4 size	198.40	3 packs	595.20	1	198.40	1	198.40	0	-	1
6	Envelope mailing white 500s/bx.	142.72	1 boxes	142.72	1	142.72	0	-	0	-	0
7	Marking Pen, white board black	12.58	10 pieces	125.80	5	62.90	0	-	5	62.90	0
8	Marking Pen, white board red	12.58	10 pieces	125.80	5	62.90	0	-	5	62.90	0
9	Marker Permanent black	14.92	20 pieces	298.40	5	74.60	5	74.60	5	74.60	5
10	Glue all purpose, 300 grmas min	53.28	8 jars	426.24	2	106.56	2	106.56	2	106.56	2
11	Sharpener, single cutterhead	181.22	2 pieces	362.44	1	181.22	0	-	1	181.22	0
12	Air Freshener, 280ml/can	91.68	10 cans	916.80	3	275.04	3	275.04	2	183.36	2
13	Furniture cleaner, 300ml/can min	101.27	10 cans	1,012.70	3	303.81	3	303.81	2	202.54	2
14	Ink for brother Printer DCP J100 black	800.00	40 boxes	32,000.00	10	8,000.00	10	8,000.00	10	8,000.00	10
15	Ink for brother Printer DCP J100 colored	500.00	30 boxes	15,000.00	10	5,000.00	10	5,000.00	10	5,000.00	0
16	Calculator scientific 12 digits	954.07	3 units	2,862.21	3	2,862.21	0	-	0	-	0
17	Paper clip jumbo	12.10	10 boxes	121.00	5	60.50	0	-	5	60.50	0
18	Sign Pen black	45.25	60 pieces	2,715.00	20	678.75	20	678.75	20	678.75	20
19	Tape permanent (1 inch)	15.77	4 rolls	63.08	1	15.77	1	15.77	1	15.77	1
20	Tape masking (1 inch)	49.04	4 rolls	196.16	1	49.04	1	49.04	1	49.04	1
21	Toilet Tissue, 12 rolls/pack	69.29	4 packs	277.16	1	69.29	1	69.29	1	69.29	1
22	Ribbon for manual typewriter	16.55	12 spools	198.60	3	49.65	3	49.65	3	49.65	3
23	Paper fastener for plastic	66.99	16 boxes	1,071.84	4	267.96	4	267.96	4	267.96	4
<b>SUB TOTAL</b>				<b>66,293.05</b>							

This is to certify that the above procurement plan is in acceptance with the objective of this office.


Prepared by:

  
**EDGARDO A. VALDEZ**  
Head of Department

Recommended by:

  
**MS. PERLA E. MADURO**  
Municipal Treasurer

Approved by:

  
**HON. KIM MIKAEL G. AMADOR**  
Municipal Mayor

**ANNUAL PROCUREMENT PLAN  
FOR THE YEAR 2017**

Province/City or Municipality: MANAOAG, PANGASINAN

Common Use Supplies & Equipment

Plan Control No.:

Planned Amount

**Department Office: OFFICE OF THE MUN. PLANNING & DEV'T. COOR.**

Regular

Contingency

Total


Page 2 of 4

Date Submitted:

Item No.	Description	Unit Cost	Quantity	Total Cost	1st Quarter		2nd Quarter		3rd Quarter		Qty.
					Qty.	Amount	Qty.	Amount	Qty.	Amount	
24	Flash drive 16GB Capacity	516.55	4 pieces	2,066.20	4	2,066.20	0	-	0	-	0
25	Folder clear plastic legal size	206.47	3 packs	619.41	1	206.47	1	206.47	0	-	1
26	Stapler heavy duty standard	114.91	2 pieces	229.82	2	229.82	0	-	0	-	0
27	Hard Disk (External Drive) 1 TB	2710.00	3 units	8,130.00	3	8,130.00	0		0		0
28	Desktop with Complete Accessories	35000.00	1 unit	35,000.00	1	35,000.00	0		0		0
29	Printer (Continuous Ink)	10000.00	1 unit	10,000.00	2	10,000.00	0		0		0
30	Wireless Microphone	1500.00	1 unit	1,500.00	1	1,500.00	0		0		0
31	Expanding Folder	15.00	100 pieces	1,500.00	100	1,500.00					
32	Pencil	60.00	20 boxes	1,200.00	20	1,200.00					
33	CPU (Core i5 Processor)	30500.00	1 unit	30,500.00	1	30,500.00					
34	Acetate (long & Short) by 100's	1200.00	10 boxes	12,000.00	10	12,000.00					
	<b>SUB TOTAL</b>			<b>102,745.43</b>							
	<b>GRAND TOTAL</b>			<b>169,038.48</b>							

This is to certify that the above procurement plan is in acceptance with the objective of this office.

Prepared by:

  
**EDGARDO A. VALDEZ**  
Head of Department

Recommended by:

  
**MS. PERLA E. MADURO**  
Municipal Treasurer

Approved by:

  
**HON. KIM MIKAEL G. AMADOR**  
Municipal Mayor



of 2 pages

th Quarter
Amount
569.50
524.25
123.50
-
198.40
-
-
-
74.60
106.56
-
183.36
202.54
8,000.00
-
-
-
678.75
15.77
49.04
69.29
49.65
267.96



**ANNUAL PROCUREMENT PLAN  
FOR THE YEAR 2017**

Province/City or Municipality: MANAOAG, PANGASINAN

Plan Control No.:

**Department Office: OFFICE OF THE SANGGUNIANG BAYAN**

Planned Amount  
Regular

Contingency

Total  
Date Submitted:

Item No.	Description	Unit Cost	Quantity	Total Cost	1st Quarter		2nd Quarter		3rd Quarter		4th
					Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.
1	Paper copy for plain paper copier legal	113.90	80 reams	9,080.00	20	2,270.00	20	2,270.00	20	2,270.00	20
2	Paper copy for plain paper copier A4	104.85	80 reams	8,388.00	20	2,097.00	20	2,097.00	20	2,097.00	20
3	Sign Pen black	45.25	240 pieces	10,860.00	60	2,715.00	60	2,715.00	60	2,715.00	60
4	Folder,tagboard/carrier board legal	241.80	3 packs	725.40	1	241.80	1	241.80	1	241.80	0
5	Folder, tagboard, A4 size	198.40	3 packs	595.20	1	198.40	1	198.40	1	198.40	0
6	Battery, size AA alkaline 2pcs./packet	20.62	48 packet	989.76	12	247.44	12	247.44	12	247.44	12
7	Pencil ,lead with eraser	20.75	12 boxes	249.00	3	62.25	3	62.25	3	62.25	3
8	Air Freshener, 280ml/can	91.68	60 cans	5,500.80	15	1,375.02	15	1,375.02	15	1,375.02	15
9	Insecticide, 600ml (420g)can	117.26	60 cans	7,035.60	15	1,758.90	15	1,758.90	15	1,758.90	15
10	Furniture cleaner, 300ml/can min	101.27	60 cans	6,076.20	15	1,519.05	15	1,519.05	15	1,519.05	15
11	Staple wire,standard, 5000pcs./box	22.90	20 boxes	458.00	5	114.50	5	114.50	5	114.50	5
12	Alcohol 70% Ethyl	39.18	20 btls.	783.60	5	195.90	5	195.90	5	195.90	5
13	Toilet Tissue Paper	74.35	8 packs	594.80	2	148.70	2	148.70	2	148.70	2
14	Envelope documentary, A4 500s/box	413.61	1 box	413.61	1	413.61	0	-	0	-	0
15	Envelope mailing white, 500s/box	142.72	8 boxes	1,141.76	2	285.44	2	285.44	2	285.44	2
16	Correction tape	12.35	60 pieces	741.00	15	185.25	15	185.25	15	185.25	15
17	Paper clip,gem type,jumbo	13.35	20 boxes	267.00	5	66.75	5	66.75	5	66.75	5
18	Paper fastener for paper metal 50 sets	66.99	20 boxes	1,339.80	5	334.95	5	334.95	5	334.95	5
19	Scissors (6")	13.09	8 pairs	104.72	2	26.18	2	26.18	2	26.18	2
20	Record book, 500pages	85.28	12 books	1,023.36	3	255.84	3	255.84	3	255.84	3
21	Calculator, scientific 10 digits	339.93	2 units	679.86	1	339.93	0	-	1	339.93	0
22	Stamp pad Ink, violet 50ml	23.45	12 btls.	281.40	3	70.35	3	70.35	3	70.35	3
23	Stamp pad, felt pad, min	23.33	4 pieces	93.32	2	46.66	2	46.66	2	46.66	0
	<b>SUB TOTAL</b>			<b>57,422.19</b>							

This is to certify that the above procurement plan is in acceptance with the objective of this office.

Prepared by:

  
**HON. DOMYCIANO Z. CHING**  
Municipal Vice Mayor

Recommended by:

  
**MS. PERLA E. MADURO**  
Municipal Treasurer

Approved by:

  
**HON. KIM MIKAEL G. AMADOR**  
Municipal Mayor

**ANNUAL PROCUREMENT PLAN  
FOR THE YEAR 2017**

Province/City or Municipality: MANAOAG, PANGASINAN

Plan Control No.:

Department Office: OFFICE OF THE SANGGUNIANG BAYAN

Planned Amount

Regular

Contingency

Total

Date Submitted:

Item No.	Description	Unit Cost	Quantity	Total Cost	1st Quarter		2nd Quarter		3rd Quarter		4th
					Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.
24	Tape transparent, 24mm	49.04	8 rolls	392.32	2	98.08	2	98.08	2	98.08	2
25	Carbon film A4	335.79	2 boxes	671.58	1	335.79	0	-	1	335.79	0
26	waste basket plastic	26.65	2 pieces	53.30	1	26.65	0	-	1	26.65	0
27	Tape dispenser, heavy duty	47.63	12 pieces	571.56	3	142.89	3	142.89	3	142.89	3
28	Sharpener, single cutterhead	181.22	2 pieces	362.44	1	181.22	0	-	1	181.22	0
29	File organizer, expending legal	78.23	2 pieces	156.46	1	78.23	1	78.23	0	-	0
30	Stapler, heavy duty standard	114.91	4 pieces	459.64	1	114.91	1	114.91	1	114.91	1
31	Ribbon for manual typewriter	16.55	8 spools	132.40	2	33.10	2	33.10	2	33.10	2
32	Note pad (3"x3") 100 sheets/pad	37.09	40 pads	1,483.60	10	370.90	10	370.90	10	370.90	10
33	Carbon film legal	334.10	4 boxes	1,336.40	1	334.10	1	334.10	1	334.10	1
34	Marker permanent black	14.92	12 pieces	179.04	3	44.76	3	44.76	3	44.76	3
35	Notebook, stenographer's 40 leaves	8.31	100 pieces	831.00	25	207.75	25	207.75	25	207.75	25
36	Mophead, 100% rayon, 400g	85.28	8 pieces	682.24	2	170.56	2	170.56	2	170.56	2
37	Mophandle, screw type, wooden handle	95.94	8 pieces	767.52	2	191.88	2	191.88	2	191.88	2
38	Desktop Computer (Core 15)	35000.00	2 units	70,000.00	1	35,000.00	0	-	1	35,000.00	0
39	Printer 3 in 1 (Continuous Ink)	15000.00	2 units	30,000.00	1	15,000.00	0	-	1	15,000.00	0
40	Ink for Continuous Printer with colored	1000.00	20 liters	20,000.00	5	5,000.00	5	5,000.00	5	5,000.00	5
41	Energel Sign Pen	45.25	200 pieces	9,050.00	50	2,262.50	50	2,262.50	50	2,262.50	50
42	Flash Drive 16 GB	520.00	10 pieces	5,200.00	10	5,200.00	0	-	0	-	0
	<b>SUB TOTAL</b>			<b>142,329.50</b>							
	<b>GRAND TOTAL</b>			<b>199,751.69</b>							

This is to certify that the above procurement plan is in acceptance with the objective of this office.


Prepared by:

  
**HON. DOMYCIANO Z. CHING**  
Municipal Vice Mayor

Recommended by:

  
**MS. PERLA E. MADURO**  
Municipal Treasurer

Approved by:

  
**HON. KIM MIKAEL G. AMADOR**  
Municipal Mayor

? pages

Quarter
Amount
2,270.00
2,097.00
2,715.00
-
-
247.44
62.25
1,375.02
1,758.90
1,519.05
114.50
195.90
148.70
-
285.44
185.25
66.75
334.95
26.18
255.84
-
70.35
-

? pages

Quarter
Amount
98.08
-
-
142.89
-
-
114.91
33.10
370.90
334.10
44.76
207.75
170.56
191.88
-
-
5,000.00
2,262.50
-

**ANNUAL PROCUREMENT PLAN  
FOR THE YEAR 2017**

Province/City or Municipality: MANAOAG, PANGASINAN

Plan Control No.:

Department Office: OFFICE OF THE MUNICIPAL VICE MAYOR

Planned Amount  
Regular

Contingency

Total  
Date Submitted:


Item No.	Description	Unit Cost	Quantity	Total Cost	1st Quarter		2nd Quarter		3rd Quarter		4th
					Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.
1	Paper copy for plain paper copier legal	113.90	80 reams	9,080.00	20	2,270.00	20	2,270.00	20	2,270.00	20
2	Paper copy for plain paper copier A4	104.85	80 reams	8,388.00	20	2,097.00	20	2,097.00	20	2,097.00	20
3	Sign Pen black	45.25	240 pieces	10,860.00	60	2,715.00	60	2,715.00	60	2,715.00	60
4	Folder,tagboard/carrier board legal	241.80	3 packs	725.40	1	241.80	1	241.80	1	241.80	0
5	Folder, tagboard, A4 size	198.40	3 packs	595.20	1	198.40	1	198.40	1	198.40	0
6	Battery, size AA alkaline 2pcs./packet	20.62	48 packet	989.76	12	247.44	12	247.44	12	247.44	12
7	Pencil ,lead with eraser	20.75	12 boxes	249.00	3	62.25	3	62.25	3	62.25	3
8	Air Freshener, 280ml/can	91.68	60 cans	5,500.80	15	1,375.02	15	1,375.02	15	1,375.02	15
9	Insecticide, 600ml (420g)can	117.26	60 cans	7,035.60	15	1,758.90	15	1,758.90	15	1,758.90	15
10	Furniture cleaner, 300ml/can min	101.27	60 cans	6,076.20	15	1,519.05	15	1,519.05	15	1,519.05	15
11	Staple wire,standard, 5000pcs./box	22.90	20 boxes	458.00	5	114.50	5	114.50	5	114.50	5
12	Alcohol 70% Ethyl	39.18	20 btls.	783.60	5	195.90	5	195.90	5	195.90	5
13	Toilet Tissue Paper	74.35	8 packs	594.80	2	148.70	2	148.70	2	148.70	2
14	Envelope documentary, A4 500s/box	413.61	1 box	413.61	1	413.61	0	-	0	-	0
15	Envelope mailing white, 500s/box	142.72	8 boxes	1,141.76	2	285.44	2	285.44	2	285.44	2
16	Correction tape	12.35	60 pieces	741.00	15	185.25	15	185.25	15	185.25	15
17	Paper clip,gem type,jumbo	13.35	20 boxes	267.00	5	66.75	5	66.75	5	66.75	5
18	Paper fastener for paper metal 50 sets	66.99	20 boxes	1,339.80	5	334.95	5	334.95	5	334.95	5
19	Scissors (6")	13.09	8 pairs	104.72	2	26.18	2	26.18	2	26.18	2
20	Record book, 500pages	85.28	12 books	1,023.36	3	255.84	3	255.84	3	255.84	3
21	Calculator, scientific 10 digits	339.93	4 units	1,359.72	4	1,359.72	0	-	0	-	0
22	Stamp pad Ink, violet 50ml	23.45	12 btls.	281.40	3	70.35	3	70.35	3	70.35	3
23	Stamp pad, felt pad, min	23.33	4 pieces	93.32	2	46.66	2	46.66	2	46.66	0
	<b>SUB TOTAL</b>			<b>58,102.05</b>							

This is to certify that the above procurement plan is in acceptance with the objective of this office.

Prepared by:

  
**HON. DOMYCIANO Z. CHING**  
Municipal Vice Mayor

Recommended by:

  
**MS. PERLA E. MADURO**  
Municipal Treasurer

Approved by:

  
**HON. KIM MIKAEL G. AMADOR**  
Municipal Mayor

**ANNUAL PROCUREMENT PLAN  
FOR THE YEAR 2017**

Province/City or Municipality: MANAOAG, PANGASINAN

Plan Control No.:

Department Office: OFFICE OF THE MUNICIPAL VICE MAYOR

Planned Amount  
Regular

Contingency

Total  
Date Submitted:


Item No.	Description	Unit Cost	Quantity	Total Cost	1st Quarter		2nd Quarter		3rd Quarter		4th
					Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.
24	Tape transparent, 24mm	49.04	8 rolls	392.32	2	98.08	2	98.08	2	98.08	2
25	Carbon film A4	335.79	8 boxes	2,686.32	2	671.58	2	671.58	2	671.58	2
26	waste basket plastic	26.65	4 pieces	106.60	4	106.60	0	-	0	-	0
27	Tape dispenser, heavy duty	47.63	12 pieces	571.56	3	142.89	3	142.89	3	142.89	3
28	Sharpener, single cutterhead	181.22	2 pieces	362.44	1	181.22	0	-	1	181.22	0
29	File organizer, expending legal	78.23	4 pieces	312.92	4	312.92	0	-	0	-	0
30	Stapler, heavy duty standard	114.91	4 pieces	459.64	1	114.91	1	114.91	1	114.91	1
31	Ribbon for manual typewriter	16.55	8 spools	132.40	2	33.10	2	33.10	2	33.10	2
32	Note pad (3"x3") 100 sheets/pad	37.09	40 pads	1,483.60	10	370.90	10	370.90	10	370.90	10
33	Carbon film legal	334.10	4 boxes	1,336.40	1	334.10	1	334.10	1	334.10	1
34	Marker permanent black	14.92	12 pieces	179.04	3	44.76	3	44.76	3	44.76	3
35	Printer ink Samsung	700.00	36 pieces	25,200.00	10	7,000.00	10	7,000.00	10	7,000.00	6
36	Printer 3 in 1 with Continuous ink	1000.00	12 liter	12,000.00	3	3,000.00	3	3,000.00	3	3,000.00	3
37	Desktop Computer Core 15	35000.00	1 unit	35,000.00	1	35,000.00	0	-	0	-	0
38	Executive Table	20000.00	1 unt	20,000.00	1	20,000.00	0	-	0	-	0
39	Executive Chair	15000.00	1 unit	15,000.00	1	15,000.00	0	-	0	-	0
40	Laptop Core 15	35000.00	1 unit	35,000.00	1	35,000.00	0	-	0	-	0
41	Coffee Maker	1000.00	1 unit	1,000.00	1	1,000.00	0	-	0	-	0
42	Monoblock Chairs	255.00	200 pieces	51,000.00	100	25,500.00	100	25,500.00	0	-	0
	<b>SUB TOTAL</b>			<b>202,223.24</b>							
	<b>GRAND TOTAL</b>			<b>260,325.29</b>							

This is to certify that the above procurement plan is in acceptance with the objective of this office.

Prepared by:

  
**HON. DOMYCIANO Z. CHING**  
Municipal Vice Mayor

Recommended by:

  
**MS. PERLA E. MADURO**  
Municipal Treasurer

Approved by:

  
**HON. KIM MIKAEL G. AMADOR**  
Municipal Mayor



of 2 pages

Quarter
Amount
2,270.00
2,097.00
2,715.00
-
-
247.44
62.25
1,375.02
1,758.90
1,519.05
114.50
195.90
148.70
-
285.44
185.25
66.75
334.95
26.18
255.84
-
70.35
-



**ANNUAL PROCUREMENT PLAN  
FOR THE YEAR 2017**

Province/City or Municipality: MANAOAG, PANGASINAN

Plan Control No.:

Department Office: OFFICE OF THE MUNICIPAL ASSESSOR

Planned Amount  
Regular

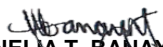
Contingency

Total  
Date Submitted:

Item No.	Description	Unit Cost	Quantity	Total Cost	1st Quarter		2nd Quarter		3rd Quarter		4th
					Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.
1	Pencil, lead with eraser	20.75	12 boxes	249.00	3	62.25	3	62.25	3	62.25	3
2	Sign Pen black	45.25	120 pieces	5,430.00	30	1,357.50	30	1,357.50	30	1,357.50	30
3	Marker permanent, black	14.92	24 pieces	358.08	6	89.52	6	89.52	6	89.52	6
4	Tape, transparent (2")	31.76	12 rolls	381.12	3	95.28	3	95.28	3	95.28	3
5	Tape transparent (1")	49.04	12 rolls	588.48	3	147.12	3	147.12	3	147.12	3
6	Insecticide, 600ml (420)/can	117.26	24 cans	2,814.24	6	703.56	6	703.56	6	703.56	6
7	Furniture cleaner, 280ml/can	101.27	24 cans	2,430.48	6	607.62	6	607.62	6	607.62	6
8	Alcohol 70% Ethyl	39.18	24 btls.	940.32	6	235.08	6	235.08	6	235.08	6
9	Tape, masking (1")	49.04	12 rolls	588.48	3	147.24	3	147.24	3	147.24	3
10	Toilet tissue, 12 rolls/pack	70.00	12 pack	840.00	3	210.00	3	210.00	3	210.00	3
11	Paper copy for plain paper copier A4 size	120.00	20 reams	2,400.00	5	600.00	5	600.00	5	600.00	5
12	Paper copy for plain paper copier legal	140.00	20 reams	2,800.00	5	700.00	5	700.00	5	700.00	5
13	Envelope documentary, A4 500s/bx.	413.61	48 boxes	19,853.28	12	4,963.32	12	4,963.32	12	4,963.32	12
14	Glue all purpose	53.25	12 jars	639.00	3	159.75	3	159.75	3	159.75	3
15	Staple Remover	35.00	12 pieces	420.00	3	105.00	3	105.00	3	105.00	3
16	Staple wire, standard, 5000pcs./bx.	22.90	12 boxes	274.80	3	38.70	3	38.70	3	38.70	3
17	Index card 5"x8", ruled both side	132.18	2 packs	264.36	1	132.18	0	-	1	132.18	0
18	Calculator scientific 10 digits	398.00	12 units	4,776.00	3	1,194.00	3	1,194.00	3	1,194.00	3
19	Stapler No. 35	79.49	12 packs	953.88		238.47		238.47		238.47	
20	Flash Drive 16GB	200.00	10 pieces	2,000.00	5	1,000.00	5	1,000.00	0	-	0
21	Sharpener, single cutterhead	181.22	6 pieces	1,087.32	3	543.66	0	-	0	-	3
22	Paper clip, jumbo	13.35	12 boxes	160.20	3	40.05	3	40.05	3	40.05	3
23	Air Freshener, 280ml/can	91.68	12 cans	1,100.16	3	275.04	3	275.04	3	275.04	3
	<b>SUB TOTAL</b>			<b>51,349.20</b>							

This is to certify that the above procurement plan is in acceptance with the objective of this office.

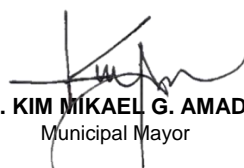
Prepared by:

  
**MS. NELIA T. BANAYAT**  
Head of Department

Recommended by:

  
**MS. PERLA E. MADURO**  
Municipal Treasurer

Approved by:

  
**HON. KIM MIKAEL G. AMADOR**  
Municipal Mayor

**ANNUAL PROCUREMENT PLAN  
FOR THE YEAR 2017**

Province/City or Municipality: MANAOAG, PANGASINAN

Plan Control No.:

**Department Office: OFFICE OF THE MUNICIPAL ASSESSOR**

Planned Amount  
Regular

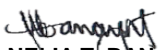
Contingency

Total  
Date Submitted:

Item No.	Description	Unit Cost	Quantity	Total Cost	1st Quarter		2nd Quarter		3rd Quarter		4th
					Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.
24	Envelope, mailing white,500s/bx	142.72	1 box	142.72	1	142.72	0	-	0	-	0
25	Ruler plastic 450mm	19.19	12 pieces	230.28	6	115.14	0	-	6	115.14	0
26	Carbon film legal 100/box	298.14	12 boxes	3,577.68	3	894.42	3	894.42	3	894.42	3
27	Carbon film A4 100/box	335.79	12 boxes	4,029.48	3	1,007.37	3	1,007.37	3	1,007.37	3
28	Monoblock Chairs	260.00	6 pieces	1,560.00	6	1,560.00	0	-	0	-	0
29	Wooden Cabinet (Fabricated)	10000.00	1 unit	10,000.00	1	10,000.00	0	-	0	-	0
30	Brother Printer Ink (Black & White) Continuous Ink	1000.00	8 liters	8,000.00	2	2,000.00	2	2,000.00	2	2,000.00	2
31	Correction Tape	30.00	48 pieces	360.00	12	360.00	12	360.00	12	360.00	12
32	Expanding Envelop	26.54	48 pieces	319.00	12	319.00	12	319.00	12	319.00	12
33	Eraser (Rubber)	10.00	48 pieces	480.00	12	120.00	12	120.00	12	120.00	12
34	Pencil Sharpener	180.00	4 pieces	720.00	1	180.00	1	180.00	1	180.00	1
35	File Organizer	67.95	4 pieces	271.80	1	67.95	1	67.95	1	67.95	1
36	Puncher	109.88	4 pieces	440.00	1	109.88	1	109.88	1	109.88	1
37	Scissors	40.00	24 pieces	960.00	6	240.00	6	240.00	6	240.00	6
38	Stamp Pad Ink	23.68	6 bottles	142.08	2	47.36	2	47.36	1	23.68	1
39	Stamp Pad	30.00	4 pieces	120.00	2	60.00	2	60.00	0	-	0
40	Masking Tape 24mm	53.00	12 pieces	636.00	3	159.00	3	159.00	3	159.00	3
41	Masking Tape 48mm	98.83	12 pieces	1,186.00	3	296.49	3	296.49	3	296.49	3
42	Record Book 300 pages	56.75	4 pieces	227.00	1	56.75	1	56.75	1	56.75	1
43	Record Book 500 pages	81.50	4 pieces	326.00	1	81.50	1	81.50	1	81.50	1
44	Electric Fan (Stand Fan)	887.00	1 unit	887.00	0	-	0	-	0	-	0
45	Soft Broom	85.00	4 pieces	340.00	1	85.00	1	85.00	1	85.00	1
46	Dustpan	35.00	4 pieces	140.00	1	35.00	1	35.00	1	35.00	1
47	Waste Basket	40.00	4 pieces	160.00	1	40.00	1	40.00	1	40.00	1
	<b>SUB TOTAL</b>			<b>35,255.04</b>							
	<b>GRAND TOTAL</b>			<b>86,604.24</b>							

This is to certify that the above procurement plan is in acceptance with the objective of this office.

Prepared by:

  
**MS. NELIA T. BANAYAT**  
Head of Department

Recommended by:

  
**MS. PERLA E. MADURO**  
Municipal Treasurer

Approved by:

  
**HON. KIM MIKAEL G. AMADOR**  
Municipal Mayor

! pages

Quarter
Amount
62.25
1,357.50
89.52
95.28
147.12
703.56
607.62
235.08
147.24
210.00
600.00
700.00
4,963.32
159.75
105.00
38.70
-
1,194.00
238.47
-
543.66
40.05
275.04

! pages

Quarter
Amount
-
-
894.42
1,007.37
-
-
2,000.00
360.00
319.00
120.00
180.00
67.95
109.88
240.00
23.68
-
159.00
296.49
56.75
81.50
-
85.00
35.00
40.00

**ANNUAL PROCUREMENT PLAN**

**FOR THE YEAR 2017**

Province/City or Municipality: MANAOAG, PANGASINAN

Common Use Supplies & Equipments

Plan Control No.:

Planned Amount

**Department Office: OFFICE OF THE MUNICIPAL TREASURER**

Regular

Contingency

Total  
Date Submitted:

Item No.	Description	Unit Cost	Quantity	Total Cost	1st Quarter		2nd Quarter		3rd Quarter		4th
					Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.
1	Paper copy for plain paper copier legal	113.90	200 reams	2,981.40	50	5,695.00	50	5,695.00	50	5,695.00	50
2	Paper copy for plain paper copier A4 size	104.85	200 reams	20,970.00	50	5,242.50	50	5,242.50	50	5,242.50	50
3	Folder, tagboard/carrier board legal	241.80	4 packs	976.20	1	241.80	1	241.80	1	241.80	1
4	Folder, tagboard, A4 size	198.40	4 packs	595.20	1	198.40	1	198.40	1	198.40	1
5	Envelope, documentary, A4 size	413.61	4 boxes	1,654.40	1	413.61	1	413.61	1	413.61	0
6	Carbon film long 100/box	298.14	10 boxes	2,981.40	3	894.42	3	894.42	2	596.28	2
7	Sign Pen black	45.25	200 pieces	9,050.00	50	2,262.50	50	2,262.50	50	2,262.50	50
8	Stapler heavy duty standard	114.91	20 pieces	2,298.20	10	1,149.10	10	1,149.10			
9	Staple wire, standard 5000pcs./box	22.90	50 boxes	1,145.00	20	458.00	20	458.00	10	229.00	
10	Ruler, plastic 450mm	19.19	10 pieces	191.90	10	191.90					
11	Marker permanent black	14.92	10 pieces	149.20	10	149.20					
12	Marker permanent blue	14.92	10 pieces	149.20	10	149.20					
13	Correction tape	13.33	100 pieces	1,333.00	25	333.25	25	333.25	25	333.25	25
14	Envelope, mailing white	142.72	5 boxes	713.60	5	713.60					
15	Envelope pay kraft	107.24	15 boxes	2,144.80	5	536.20	5	536.20	5	536.20	
16	Ink cartridge HP black	615.08	25 cart.	15,377.00	10	6,150.80	10	6,150.80	5	3,075.40	
17	Ink cartridge HP #60 colored	738.74	25 cart.	18,468.50	10	7,387.40	10	7,387.40	5	3,693.70	
18	Ribbon for manual typewriter	16.55	40 spools	662.00	10	165.50	10	165.50	10	165.50	10
19	Stamp pad Ink violet, 50ml	23.45	10 btl.	234.50	5	117.25	5	117.25			
20	Stamp pad , felt pad	23.33	10 piece	233.30	10	233.30					
21	Paper fastener for paper metal	66.99	10 boxes	669.90	10	669.90					
22	Paper clip, 32mm min	6.80	10 boxes	68.00	10	68.00					
23	Paper clip, jumbo	13.35	10 boxes	133.50	10	133.50					
<b>SUB TOTAL</b>				<b>83,180.20</b>							

This is to certify that the above procurement plan is in acceptance with the objective of this office.

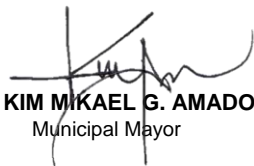
Prepared by:

  
**MS. PERLA E. MADURO**  
Head of Department

Recommended by:

  
**MS. PERLA E. MADURO**  
Municipal Treasurer

Approved by:

  
**HON. KIM MIKAEL G. AMADOR**  
Municipal Mayor

**ANNUAL PROCUREMENT PLAN  
FOR THE YEAR 2017**

Province/City or Municipality: MANAOAG, PANGASINAN  
Plan Control No.:

Common Use Supplies & Equipment  
Planned Amount  
Regular

Contingency

Total  
Date Submitted:

Item No.	Description	Unit Cost	Quantity	Total Cost	1st Quarter		2nd Quarter		3rd Quarter		4th
					Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.
24	Rubber band thickness (big & small)	105.51	10 boxes	1,055.10	10	1,055.10					
25	Tape transparent, (1")	15.77	10 rolls	157.70	10	157.70					
26	Tape transparent, (2")	31.76	10 rolls	317.60	10	317.60					
27	Record book 500 pages	85.28	25 books	2,132.00	10	852.80	10	852.80	5	426.40	
28	Glue all purpose	53.25	5 jars	266.25	5	266.25					
29	Battery size AA	20.62	120 packets	2,474.40	30	618.60	30	618.60	30	618.60	30
30	Folder Expanded	1500.00	2 packs	3,000.00	1	1,500.00	1	1,500.00			
31	Pencil lead with eraser	20.75	20 boxes	415.00	10	207.50	10	207.50			
32	Waste basket, plastic	26.65	20 pieces	533.00	10	266.50			10	266.50	
33	Flash drive (16GB)	516.55	40 pieces	20,662.00	20	10,331.00			20	10,331.00	
34	Sharpener, single cutterhead	181.22	2 pieces	362.44	2	362.44					
35	File organizer	78.23	6 pieces	469.38	6	469.38					
36	Alcohol 70% Ethyl	39.18	30 btls.	1,175.40	10	391.80	10	391.80	10	391.80	
37	Insecticide	137.95	30 cans	4,138.50	10	1,379.50	10	1,379.50	10	1,379.50	
38	Air freshener 280ml/can	91.68	30 cans	2,750.40	10	916.80	10	916.80	5	458.40	5
39	Toilet tissue, 12 rolls/pack	69.29	25 packs	1,732.25	10	692.80	5	346.45	5	346.45	5
40	Furniture cleaner	103.35	18 cans	1,860.30	5	516.75	5	516.75	5	516.75	5
41	Calulator	954.07	20 units	19,081.40	10	9,540.70	10	9,540.70			
42	Mouse for Desktop (Optical)	360.00	20 piece	7,200.00	20	7,200.00					
43	Pilot ballpen	20.00	300 pieces	6,000.00	75	1,500.00	75	1,500.00	75	1,500.00	75
44	Continuous ink (yellow, magenta,cyan)	1000.00	4 liter	4,000.00	1	1,000.00	1	1,000.00	1	1,000.00	1
45	Continuous ink (black)	1000.00	4 liter	4,000.00	1	1,000.00	1	1,000.00	1	1,000.00	1.00
46	Stabilo Marker/Highlighter Pen	46.95	20 pieces	939.00	10	469.50	10	469.50			
<b>SUB TOTAL</b>				<b>84,722.12</b>							

This is to certify that the above procurement plan is in acceptance with the objective of this office.

Prepared by:

  
**MS. PERLA E. MADURO**  
Head of Department

Recommended by:

  
**MS. PERLA E. MADURO**  
Municipal Treasurer

Approved by:

  
**HON. KIM MIKAEL G. AMADOR**  
Municipal Mayor



**ANNUAL PROCUREMENT PLAN  
FOR THE YEAR 2017**

Province/City or Municipality: MANAOAG, PANGASINAN  
Plan Control No.:

Common Use Supplies & Equipment  
Planned Amount  
Regular

Contingency

Total  
Date Submitted:

Item No.	Description	Unit Cost	Quantity	Total Cost	1st Quarter		2nd Quarter		3rd Quarter		4th
					Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.
47	RER Form	32.95	1000 pads	32,950.00	250	8,237.50	250	8,237.50	250	8,237.50	250
48	Baygon 500ml.	339.95	20 pcs	6,799.00	5	1,699.75	5	1,699.75	5	1,699.75	5
49	Adding Machine	5000.00	3 units	15,000.00	3	15,000.00					
50	Filing Tray (File Organizer)	539.95	15 pieces	8,099.25	15	8,099.25					
51	Albatross Deodorizer	18.00	200 pieces	900.00	50	900.00	50	900.00	50	900.00	50
52	CD Rewritable	20.30	100 pieces	2,030.00	50	1,015.00			50	1,015.00	
53	Yellow Pad	29.95	5 pads	149.75	5	149.75					
54	Cork Board 18 x 24	528.00	10 pieces	5,280.00	10	5,280.00	0	-	0	-	0
55	Coupon Bond Subs. 16 (short)	115.00	20 reams	10,000.00	10	1,150.00			10	1,150.00	
56	Computer Cleaner		15 bottles								
57	Columnar Notebook 6 columns	172.00	100 reams	17,200.00	30	5,160.00	30	5,160.00	20	3,440.00	20
58	Columnar pad 6 col.	75.00	100 pads	7,500.00	25	1,875.00	25	1,875.00	25	1,875.00	25
59	Columnar Notebook 20 columns	120.00	20 pieces	2,400.00	5	600.00	5	600.00	5	600.00	5
60	Records for payment for Bus. Permit		2000 pieces								
61	Real Property Tax Account reg. cover		1000 pieces		250		250		250		250
62	RPT Screw	20.00	1000 pieces		250		250		250		250
63	Real Property Tax Account Register		5000 pieces								100
64	Packaging Tape 2"	98.80	10 rolls	988.00	10	988.00					
65	Maxell Digital XL Rechargeable AA	120.00	20 pieces	2,400.00	10	1,200.00	10	1,200.00			
66	Scissors 6"	13.09	12 pieces	157.08	12	157.08					
67	Push Pin	25.00	10 boxes	250.00	10	250.00					
68	Puncher	109.88	2 pieces	219.76	2	219.76					
69	PC Keyboard	505.00	30 pieces		15	7,575.00			15	7,575.00	
<b>SUB TOTAL</b>				<b>112,322.84</b>							

This is to certify that the above procurement plan is in acceptance with the objective of this office.

Prepared by:

*Perla E. Maduro*  
**MS. PERLA E. MADURO**  
Head of Department

Recommended by:

*Perla E. Maduro*  
**MS. PERLA E. MADURO**  
Municipal Treasurer

Approved by:

*Kim Mikael G. Amador*  
**HON. KIM MIKAEL G. AMADOR**  
Municipal Mayor

Province/City or Municipality: MANAOAG, PANGASINAN

Plan Control No.:

Department Office: OFFICE OF THE MUNICIPAL TREASURER

**FOR THE YEAR 2017**

Common Use Supplies & Equipment

Planned Amount

Regular

Contingency

Total  
Date Submitted:

Item No.	Description	Unit Cost	Quantity	Total Cost	1st Quarter		2nd Quarter		3rd Quarter		4th
					Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.
70	Dishwashing Liquid	65.00	10 bottles	650.00	3	195.00	3	195.00	3	195.00	1
71	RPTAR Clip	5.00	100 pieces	500.00	100	50.00	0	-	0	-	0
72	Micropone Wireless	1411.00	4 pieces	5,644.00	2	2,822.00	0	-	2	2,822.00	0
73	Columnar Pad 12 columns										
74	Epson Ribbon Cartridge LQ 310	76.92	200 pieces	15,384.00							
75	Epson Ribbon Cartridge LX 310	76.92	200 pieces	15,384.00							
76	Air Freshener		20 cans								
77	Alcohol	39.18	40 bottles	1,567.20	10	391.80	10	391.80	10	391.80	10
78	Color Coding (Fuschia, orange, green & violet)										
79	Columnar Notebook 6 columns										
80	Columnar pad 6 col.										
81	Columnar Notebook 20 columns										
82	Notepad Stick on 2 x 3	25.00	10 pads	250.00	10	250.00					
83	Albatross Deodorizer	35.00									
84	Masking Tape 2 "	40.00	5 rolls	200.00	5	200.00					
85	Packaging Tape 2"										
86	Baygon 500ml.	295.00	10 bottles	2,950.00	5						
87	Business Plates Fiber Glass 5 x 12		2000 pieces								
88	Tricycle Plates (Tin)		1500 pieces								
89	Franchise Stickers		1000 pieces								
<b>SUB TOTAL</b>				<b>42,529.20</b>							

This is to certify that the above procurement plan is in acceptance with the objective of this office.

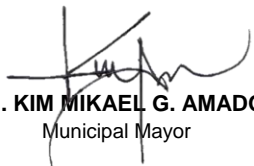
Prepared by:

  
**MS. PERLA E. MADURO**  
Head of Department

Recommended by:

  
**MS. PERLA E. MADURO**  
Municipal Treasurer

Approved by:

  
**HON. KIM MIKAEL G. AMADOR**  
Municipal Mayor

**ANNUAL PROCUREMENT PLAN  
FOR THE YEAR 2017**

Province/City or Municipality: MANAOAG, PANGASINAN  
Plan Control No.:

Common Use Supplies & Equipment  
Planned Amount  
Regular

Contingency

Total  
Date Submitted:

Item No.	Description	Unit Cost	Quantity	Total Cost	1st Quarter		2nd Quarter		3rd Quarter		4th
					Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.
90	Aircon (1.5 HP)	23000.00	4 units	92,000.00							
91	Desktop Computer (Core 15 )	35000.00	3 units	105,000.00							
92	Laptop Computer	28000.00	2 units	56,000.00							
93	Printer (inkjet printer)	12000.00	5 units	60,000.00							
94	Swivel Chair (high back) (office furniture)	1600.00	20 pieces	32,000.00							
95	Office Table with three drawer	4200.00	3 pieces	12,600.00							
96	Megaphone (handheld portable Speaker)	9000.00	1 units	9,000.00							
97	Steel Cabinet (2 drawers)	8900.00	10 units	89,000.00							
98	Monitor (18.5 LED )	5900.00	3 units	17,700.00							
99	CPU (Core 15 -6400 Processor	30500.00	5 units	152,500.00							
100	Water Dispenser (Standing hot & cold)	5400.00	1 unit	5,400.00							
101	Visitor's Chair with arm rest/black	1200.00	20 units	24,000.00							
102	Steel Cabinet (3 drawers)	9900.00	4 units	39,600.00							
103	Executive Chair (high back office chair)	5499.00	2 units	10,998.00							
104	Money counter with batching/adding	3698.00	1 unit	3,698.00							
105	Records for Stall Rental										
106	Records of Payment Tricycle										
107	Moisturizer for Counting Money										
108	Accountable Forms 51		800 pads								
109	Accountable Forms 52		50 pads								
110	Accountable Forms 53		50 pads								
111	Accountable Forms 54		50 pads	709,496.00							
<b>SUB TOTAL</b>				<b>1,418,992.00</b>							

This is to certify that the above procurement plan is in acceptance with the objective of this office.

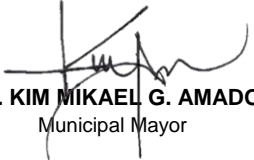
Prepared by:

  
**MS. PERLA E. MADURO**  
Head of Department

Recommended by:

  
**MS. PERLA E. MADURO**  
Municipal Treasurer

Approved by:

  
**HON. KIM MIKAEL G. AMADOR**  
Municipal Mayor

**ANNUAL PROCUREMENT PLAN  
FOR THE YEAR 2017**

Province/City or Municipality: MANAOAG, PANGASINAN

Common Use Supplies & Equipment

Plan Control No.:

Planned Amount

Department Office: OFFICE OF THE MUNICIPAL TREASURER

Regular

Contingency

Total  
Date Submitted:

Item No.	Description	Unit Cost	Quantity	Total Cost	1st Quarter		2nd Quarter		3rd Quarter		4th
					Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.
112	Accountable Form 56		350 pads								
113	CTC Corp		3 pads								
114	Cash Tickets		100 pads								
115	NC Universal Battery Charger		2 pieces								
116	Community Tax Certificate		800 pads								
117	UPS	2995.00	15 pieces	44,925.00	15	44,925.00	0	-	0	-	0
118	Soft Broom (tambo)	90.00	4 pieces	360.00							
119	Dishwashing Pad (scotch brite)	30.00	12 pieces	360.00							
120	Detergent Powder (400 grams)	80.00	30 packs	2,400.00	10	800.00	10	800.00	5	400.00	5
121	Dustpan	80.00	2 pieces	160.00	2	160.00	0	-	0	-	0
122	Mop Bucket	150.00	1 pc	150.00	1	150.00	0	-	0	-	0
123	Mop Handle	120.00	2 pcs	240.00	2	240.00	0	-	0	-	0
124	Mop Head	100.00	1 dozen	1,200.00	3	300.00	3	300.00	3	300.00	3
125	Rags	40.00	1 dozen	480.00	3	120.00	3	120.00	3	120.00	3
126	Glass Cleaner	110.00	24 bottles	2,640.00	3	330.00	3	330.00	3	330.00	3
127	Dsinifectant Spray (Lysol)	510.00	20 cans	10,200.00	5	2,550.00	5	2,550.00	2	2,550.00	5
128	TrashBag	8.00	500 pcs	4,000.00	125	1,000.00	125	1,000.00	125	1,000.00	125
129	Floor Wax	450.00	12 cans	5,400.00	3	1,350.00	3	1,350.00	3	1,350.00	3
	<b>SUB TOTAL</b>			<b>72,515.00</b>							
	<b>GRAND TOTAL</b>			<b>1,814,261.36</b>							

This is to certify that the above procurement plan is in acceptance with the objective of this office.

Prepared by:

  
**MS. PERLA E. MADURO**  
Head of Department

Recommended by:

  
**MS. PERLA E. MADURO**  
Municipal Treasurer

Approved by:

  
**HON. KIM MIKAEL G. AMADOR**  
Municipal Mayor

3 pages

Quarter
Amount
5,695.00
5,242.50
241.80
198.40
413.61
596.28
2,262.50
333.25
165.50

3 pages

Quarter
Amount
618.60
458.40
346.45
516.75
1,500.00
1,000.00
1,000.00









3 pages

Quarter
Amount
-
400.00
-
-
-
300.00
120.00
330.00
2,550.00
1,000.00
1,350.00

**ANNUAL PROCUREMENT PLAN  
FOR THE YEAR 2017**

Province/City or Municipality: MANAOAG, PANGASINAN

Plan Control No.:

**Department Office: OFFICE OF THE PERSONNEL (MAYOR)**

Planned Amount

Regular

Contingency

Total  
Date Submitted:

Item No.	Description	Unit Cost	Quantity	Total Cost	1st Quarter		2nd Quarter		3rd Quarter		4th
					Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.
1	Paper copy for plain paper copier legal	113.90	50 reams	5,695.00	15	1,708.50	15	1,708.50	10	1,139.00	10
2	Paper copy for plain paper copier A4	104.85	50 reams	5,242.50	15	1,572.75	15	1,572.75	10	1,048.50	10
3	Correction tape	12.35	50 pieces	617.50	20	247.00	10	123.50	10	123.50	10
4	Stamp Pad Ink, violet 50ml	23.45	1 btl.	23.45	1	23.45	0	-	0	-	0
5	Sign Pen black	45.25	24 pieces	1,086.10	12	543.00	0	-	12	543.00	0
6	Envelope, documentary A4 500s/bx.	413.61	2 boxes	827.22	1	413.61	0	-	1	413.61	0
7	Carbon film long 500s/pack	298.14	3 packs	894.42	3	894.42	0	-	0	-	0
8	Marker Permanent black	14.92	12 pieces	179.04	6	89.52	6	89.52	0	-	0
9	Pencil lead with eraser	24.42	20 boxes	488.40	5	122.10	5	122.10	5	122.10	5
10	Ribbon nylon, manual typewriter	15.99	12 spools	191.88	6	95.94	6	95.94	0	-	0
11	Tape dispenser, heavy duty fo 1 inch	47.63	2 pieces	95.26	2	95.26	0	-	0	-	0
12	Glue all purpose 200 grams	53.25	4 jars	213.00	1	53.25	1	53.25	1	53.25	1
13	Paper fastener for paper metal	66.99	4 boxes	267.96	2	133.98	2	133.98	0	-	0
14	Paper clip, gem type, jumbo	12.10	5 boxes	60.50	5	60.50	0	-	0	-	0
15	Tape transparent 1 inch	15.77	10 rolls	157.70	5	78.85	5	78.85	0	-	0
16	Stapler heavy duty standard	114.91	3 pieces	344.73	3	344.73	0	-	0	-	0
17	Staple wire, standard, 500pcs/bx.	22.90	10 boxes	229.00	5	114.50	3	68.70	2	45.80	0
18	Envelope mailing white, 500s/bx.	142.72	2 boxes	285.44	1	142.72	1	142.72	0	-	0
19	Folder, tagboard, A4 size	198.40	1 pack	198.40	1	198.40	0	-	0	-	0
20	Folder, tagboard/carrier board legal	241.80	1 pack	241.80	1	241.80	0	-	0	-	0
21	Sharpener, single cutterhead	181.22	3 pieces	543.66	3	543.66	0	-	0	-	0
22	Rubber bond, thickness	105.51	2 boxes	211.02	2	211.02	0	-	0	-	0
23	File organizer	78.23	6 pieces	469.38	6	469.38	0	-	0	-	0
<b>SUB TOTAL</b>				<b>18,563.36</b>							

This is to certify that the above procurement plan is in acceptance with the objective of this office.

Prepared by:

  
**MS. SHEILA E. GARCIA**  
Head of Department

Recommended by:

  
**MS. PERLA E. MADURO**  
Municipal Treasurer

Approved by:

  
**HON. KIM MIKAEL G. AMADOR**  
Municipal Mayor

**ANNUAL PROCUREMENT PLAN  
FOR THE YEAR 2017**

Province/City or Municipality: MANAOAG, PANGASINAN

Plan Control No.:

**Department Office: OFFICE OF THE PERSONNEL (MAYOR)**

Planned Amount  
Regular

Contingency

Total  
Date Submitted:

Item No.	Description	Unit Cost	Quantity	Total Cost	1st Quarter		2nd Quarter		3rd Quarter		4th
					Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.
24	Alcohol 70% Ethyl	39.18	12 btl.	470.16	3	117.54	3	117.54	3	117.54	3
25	Air Freshener, 280ml can	91.68	12 cans	1,100.16	3	275.04	3	275.04	3	275.04	3
26	Insecticide, 600ml can	117.26	12 cans	1,407.12	3	351.78	3	351.78	3	351.78	3
27	Furniture cleaner, 300ml/can min	101.27	12 cans	1,215.24	6	607.62	6	607.62	0	-	0
28	Toilet Tissue, 12 rolls/pack	69.29	4 packs	227.16	1	69.29	1	69.29	1	69.29	1
<b>SUB TOTAL</b>				<b>4,419.84</b>							
<b>GRAND TOTAL</b>				<b>22,983.20</b>							

This is to certify that the above procurement plan is in acceptance with the objective of this office.

Prepared by:

  
**MS. SHEILA E. GARCIA**  
Head of Department

Recommended by:

  
**MS. PERLA E. MADURO**  
Municipal Treasurer

Approved by:

  
**HON. KIM MIKAEL G. AMADOR**  
Municipal Mayor



pages

Quarter	Amount
	117.54
	275.04
	351.78
	-
	69.29

**ANNUAL PROCUREMENT PLAN  
FOR THE YEAR 2017**

Province/City or Municipality: MANAOAG, PANGASINAN

Plan Control No.:

Department Office: OFFICE OF THE MUNICIPAL AGRICULTURIST

Planned Amount  
Regular

Contingency

Total  
Date Submitted:

Item No.	Description	Unit Cost	Quantity	Total Cost	1st Quarter		2nd Quarter		3rd Quarter		4th
					Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.
1	Staple wire, standard 5000 pcs./box	22.90	4 boxes	91.60	2	45.80	1	22.90	1	22.90	0
2	Staple, heavy duty, standard	114.91	2 pieces	229.82	0	-	1	114.91	1	114.91	0
3	Paper copy for plain paper copier A4	104.85	12 reams	1,258.20	3	314.55	3	314.55	3	314.55	3
4	Paper copy for plain paper copier legal	113.90	12 reams	1,366.80	3	341.70	3	341.70	3	341.70	3
5	Folder, tagboard A4 size	198.40	1 pack	198.40	1	198.40	0	-	0	-	0
6	Folder, tagboard legal	241.80	1 pack	241.80	1	241.80	0	-	0	-	0
7	Ink cartridge HP 21 black	642.80	7 cart.	4,499.60	3	1,928.40	2	1,285.60	2	1,285.60	0
8	Ink cartridge HP 22 colored	740.87	7 cart.	5,186.09	3	2,222.61	2	1,481.74	2	1,481.74	0
9	Paper fastener for paper	66.99	4 boxes	267.96	1	66.99	1	66.99	1	66.99	1
10	Sign Pen black	45.25	80 pieces	3,620.00	20	905.00	20	905.00	20	905.00	20
11	Manila paper thickness, pale yellow	26.65	1 sleeve	26.65	0	-	1	26.65	0	-	0
12	Record book, 500 pages	85.28	8 books	682.24	2	170.56	2	170.56	2	170.56	2
13	Tape transparent (1")	17.60	4 pieces	70.40	1	17.60	1	17.60	1	17.60	1
14	Notebook, stenographer's 40 leaves	8.31	15 pieces	124.65	15	124.65	0	-	0	-	0
15	Push pin flat head type	20.74	4 cases	82.96	1	20.74	1	20.74	1	20.74	1
16	Pencil lead with eraser	20.75	4 dozens	83.00	2	41.50	1	20.74	1	20.74	1
17	Glue all purpose	53.25	4 jars	213.00	2	106.50	1	53.25	1	53.25	0
18	Scissors (6")	13.09	2 pairs	26.18	2	26.18	0	-	0	-	0
19	Envelope Documentary, A4	413.61	3 boxes	1,240.83	1	413.61	1	413.61	1	413.61	1
20	Ribbon for manual typewriter	16.55	6 spools	99.30	2	33.10	2	33.10	2	33.10	0
21	Waste basket, plastic	26.65	2 pieces	53.30	2	53.30	0	-	0	-	0
22	Air Freshener	91.68	4 cans	366.72	2	183.36	2	183.36	0	-	0
23	Toilet Tissue paper	74.35	2 packs	148.70	2	148.70	0	-	0	-	0
	<b>SUB TOTAL</b>			<b>20,178.20</b>							

This is to certify that the above procurement plan is in acceptance with the objective of this office.

Prepared by:



**ENGR. ARNOLD RAUL E. GERONIMO**  
Head of Department

Recommended by:



**MS. PERLA E. MADURO**  
Municipal Treasurer

Approved by:



**HON. KIM MIKAEL G. AMADOR**  
Municipal Mayor

**ANNUAL PROCUREMENT PLAN  
FOR THE YEAR 2017**

Province/City or Municipality: MANAOAG, PANGASINAN

Plan Control No.:

Department Office: OFFICE OF THE MUNICIPAL AGRICULTURIST

Planned Amount  
Regular

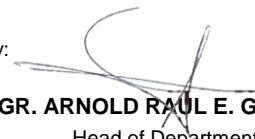
Contingency

Total  
Date Submitted:

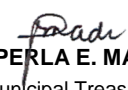
Item No.	Description	Unit Cost	Quantity	Total Cost	1st Quarter		2nd Quarter		3rd Quarter		4th
					Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.
24	Toilet bowl & urinal cleaner	49.04	2 btls.	98.08	1	49.04	1	49.04	0	-	0
25	Mphead 100% rayon, 400g	85.28	2 pieces	170.56	1	85.28	1	85.28	0	-	0
26	Mophandle, screw type, wooden handle	95.94	2 pieces	191.88	1	95.94	1	95.94	0	-	0
27	Office chairs	500.00	10 units	5,000.00	10	5,000.00					
28	Office Printer (continuous ink)	12000.00	2 units	24,000.00		24,000.00					
29	Visitor's Chairs	900.00	5 units	4,500.00		4,500.00					
30	Desktop Computer (Core 15 )	35000.00	2 units	70,000.00		70,000.00					
	with complete accessories										
31	MVE Spectrum Series (for animal raising)		1 unit								
	<b>SUB TOTAL</b>			<b>103,960.52</b>							
	<b>GRAND TOTAL</b>			<b>124,138.72</b>							

This is to certify that the above procurement plan is in acceptance with the objective of this office.

Prepared by:

  
**ENGR. ARNOLD RAUL E. GERONIMO**  
Head of Department

Recommended by:

  
**MS. PERLA E. MADURO**  
Municipal Treasurer

Approved by:

  
**HON. KIM MIKAEL G. AMADOR**  
Municipal Mayor



2 pages

Quarter
Amount
-
-
314.55
341.70
-
-
-
-
66.99
905.00
-
170.56
17.60
-
20.74
20.74
-
-
413.61
-
-
-
-







**ANNUAL PROCUREMENT PLAN  
FOR THE YEAR 2017**

Province/City or Municipality: MANAOAG, PANGASINAN

Plan Control No.:

Department Office: OFFICE OF THE MUNICIPAL MSWD/OSCA/STAC

Planned Amount  
Regular


Contingency

Total  
Date Submitted:

Item No.	Description	Unit Cost	Quantity	Total Cost	1st Quarter		2nd Quarter		3rd Quarter		4th Quarter
					Qty.	Amount	Qty.	Amount	Qty.	Amount	
1	Paper Copy for plain copier legal	113.90	40 reams	4,556.00	10	1,139.00	10	1,139.00	10	1,139.00	10
2	Paper Copy for plain paper copier A4	104.85	35 reams	3,640.00	10	1,048.50	10	1,048.50	10	1,048.50	5
3	Tape transparent (1")	17.60	11 rolls	193.60	4	70.40	4	70.40	3	70.40	0
4	Tape Transparent (2")	31.76	6 rolls	190.56	3	95.28	0	-	3	95.28	0
5	Tape masking (1")	49.04	10 rolls	490.40	5	245.20	5	245.20	0	-	0
6	Tape masking (2")	98.07	6 rolls	588.42	3	294.21	3	294.21	0	-	0
7	Glue all, purpose	53.25	10 jars	532.50	4	213.00	4	213.00	2	106.50	0
8	Staple Wire, heavy duty	31.71	1 box	31.71	1	31.71	0	-	0	-	0
9	Correction Tape	13.33	12 pieces	159.96	3	39.99	3	39.99	3	39.99	3
10	Staple Wire, standard 5,000 pcs./box	22.90	5 boxes	114.50	5	114.50	0	-	0	-	0
11	Ribbon for Manual Typewriter	15.99	4 spools	63.96	4	63.96	0	-	0	-	0
12	Carbon film long	298.14	1 box	298.00	1	298.14	0	-	0	-	0
13	Scientific Calculator	339.93	1 unit	339.93	1	339.93	0	-	0	-	0
14	Toilet Tissue 12 rolls/pack	69.29	5 packs	346.45	2	138.58	2	138.58	1	69.29	0
15	Record Book, 300 pages	51.17	6 books	310.26	3	153.51	0	-	3	153.51	0
16	Air Freshener 280ml/can	91.68	5 cans	458.40	3	275.04	2	183.36	0	-	0
17	Pencil lead with eraser	24.42	2 boxes	48.84	2	48.84	0	-	0	-	0
18	Alcohol 70% Ethyl	39.18	22 bottles	861.96	7	274.26	5	195.90	5	195.90	5
19	Sign Pen Black	45.25	64 pieces	2,896.00	16	724.00	16	724.00	16	724.00	16
20	Paper Clip jumbo	12.10	3 boxes	36.30	3	36.30	0	-	0	-	0
21	Marking pen, whiteboard, black	12.58	6 pieces	75.48	6	75.48	0	-	0	-	0
22	Marking pen, whiteboard, red	12.58	6 pieces	75.48	6	75.48	0	-	0	-	0
	<b>Subtotal</b>	-		<b>16,308.71</b>							

This is to certify that the above procurement plan is in acceptance with the objective of this office.

Prepared By:

  
**MS. MYRNA A. DACANAY**  
Head of Department

Recommended by:

  
**MS. PERLA E. MADURO**  
Municipal Treasurer

Approved by:

  
**HON. KIM MIKAEL G. AMADOR**  
Municipal Mayor

**ANNUAL PROCUREMENT PLAN  
FOR THE YEAR 2017**

Province/City or Municipality: MANAOAG, PANGASINAN

Plan Control No.:

Department Office: **OFFICE OF THE MUNICIPAL MSWD/OSCA/STAC**

Planned Amount  
Regular


Contingency

Total  
Date Submitted:

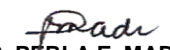
Item No.	Description	Unit Cost	Quantity	Total Cost	1st Quarter		2nd Quarter		3rd Quarter		Qty.
					Qty.	Amount	Qty.	Amount	Qty.	Amount	
23	Battery, size AAA	15.46	20 packets	309.20	5	77.30	5	77.30	5	77.30	5
24	Ink Cartridge HP 22 colored	740.87	16 cart	11,853.92	4	2,963.48	4	2,963.48	4	2,963.48	4
25	Stamp Pad, felt pad	23.33	2 pieces	46.66	2	46.66	0	-	0	-	0
26	Stamp Pad ink violet 50ml.	23.45	1 piece	23.45	1	23.45	0	-	0	-	0
27	Stapler heavy duty standard	114.91	1 piece	114.91	1	114.91	0	-	0	-	0
28	Marker Permanent, black	14.92	12 pieces	179.04	3	44.76	3	44.76	3	44.76	3
29	Folder Tagboard/carrier board legal	241.80	4 packs	967.20	1	241.80	1	241.80	1	241.80	1
30	Printer 3 in 1	15000.00	1 unit	15,000.00	1	15,000.00	0	-	0	-	0
31	Desktop Computer Core 15 w/acc.	35000.00	1 unit	35,000.00	1	<b>35,000.00</b>	0	-	0	-	0
<b>SUB TOTAL</b>				<b>63,494.38</b>							
<b>GRAND TOTAL</b>				<b>79,803.09</b>							

This is to certify that the above procurement plan is in acceptance with the objective of this office.

Prepared By:

  
**MS. MYRNA A. DACANAY**  
Head of Department

Recommended by:

  
**MS. PERLA E. MADURO**  
Municipal Treasurer

Approved by:

  
**HON. KIM MIKAEL G. AMADOR**  
Municipal Mayor

pages

th Quarter
Amount
1,139.00
524.25
-
-
-
-
-
-
39.99
-
-
-
-
-
-
-
-
195.90
724.00
-
-

pages

th Quarter
Amount
77.30
2,963.48
-
-
-
44.76
241.80
-
-







**ANNUAL PROCUREMENT PLAN  
FOR THE YEAR 2017**

Province/City or Municipality: MANAOAG, PANGASINAN

Plan Control No.:

Department Office: OFFICE OF THE MUNICIPAL ACCOUNTANT

Contingency

Total  
Date Subm

Item No.	Description	Unit Cost	Quantity	Total Cost	1st Quarter		2nd Quarter		3rd
					Qty.	Amount	Qty.	Amount	
1	Air Freshener 280ml.can	91.68	12 cans	1,100.16	3	275.04	3	275.04	0
2	Alcohol 70% Ethyl	39.18	20 btls	783.60	5	195.90	5	195.90	5
3	Columnar Pad 16 columns	43.71	2 pads	87.42	1	43.71	1	43.71	0
4	Correction Tape	13.33	100 pcs	1,333.00	25	333.25	25	333.25	25
5	Folder Tagboard A4 Size	198.40	8 packs	1,587.20	2	396.80	2	396.80	2
6	Folder Tagboard/carrier board legal	241.80	10 packs	2,418.00	3	725.40	3	725.40	2
7	Envelope documentary	413.61	2 boxes	827.22	1	413.61	0	-	1
8	Paper copy for plain paper copier legal	113.90	200 reams	22,780.00	50	5,695.00	50	5,695.00	50
9	Folder clear, plastic, legal size	206.47	1 packs	206.47	1	206.47	0	-	0
10	Paper copy for plain copier A4	104.85	200 reams	20,970.00	50	5,242.50	50	5,242.50	50
11	Envelope documentary (10" x 15")	508.82	2 boxes	1,017.64	1	508.82	0	-	1
12	Ribbon, nylon for manual typewriter	15.99	6 spools	95.94	2	31.98	2	31.98	1
13	Pencil Lead with eraser	24.42	5 boxes	122.10	2	48.84	1	24.42	1
14	Staple Wire, Standard 500 pcs./box	35.00	50 boxes	1,750.00	20	700.00	10	350.00	10
15	Marker Permanent Black	14.92	4 pieces	59.68	1	14.92	1	14.92	1
16	Paper Fastener plastic coated	66.99	200 boxes	13,398.00	50	3,349.50	50	3,349.50	50
17	Rubberband 1.0mm min. Thickness	105.51	2 boxes	211.02	1	105.51	0	-	1
18	Toilet Tissue, 12 rolls per pack	69.29	20 packs	1,385.80	5	346.45	5	346.45	5
19	Insecticide, 600ml. (420g)/can	117.26	4 bottles	469.04	1	117.26	1	117.26	1
20	Furniture Cleaner 300ml. Can	101.27	12 bottles	1,215.24	3	303.81	3	303.81	3
21	File Organizer, expanding, legal plastic	78.23	10 pieces	782.30	5	391.15	5	391.15	0
22	Index Card 3"x15" ruled both sides	48.50	4 packs	194.00	1	48.50	1	48.50	1
23	Paper Clip, gem type, jumbo 48mm, 100s/box	12.10	12 boxes	145.20	3	36.30	3	36.30	3
	<b>SUB TOTAL</b>			<b>72,939.03</b>					

This is to certify that the above procurement plan is in acceptance with the objective of this office.

Prepared By:

**MS. FRELYN M. PALISOC**  
Head of Department

Recommended by:

*Perla E. Maduro*  
**MS. PERLA E. MADURO**  
Municipal Treasurer

Approved by:

**HON. KI**

**ANNUAL PROCUREMENT PLAN  
FOR THE YEAR 2017**

Province/City or Municipality: MANAOAG, PANGASINAN

Plan Control No.:

Department Office: OFFICE OF THE MUNICIPAL ACCOUNTANT

Contingency

Total  
Date Subm

Item No.	Description	Unit Cost	Quantity	Total Cost	1st Quarter		2nd Quarter		Total Qty.
					Qty.	Amount	Qty.	Amount	
24	Optical Mouse	158.95	4 pieces	635.80	2	317.90	0	-	2
25	Data File Box	62.89	6 boxes	377.34	2	125.78	2	125.78	2
26	Sign Pen Black	43.58	50 pieces	2,179.00	15	653.70	10	435.80	15
27	Puncher, heavy duty	94.07	3 pieces	282.21	3	282.21	0	-	0
28	Staple Remover, twin jaws	17.59	6 pieces	105.54	3	52.77	0	-	3
29	Ink Cartridge HP 60 black	615.08	30 cart	18,452.40	8	4,920.64	8	4,920.64	8
30	Ink Cartridge HP 60 colored	738.74	20 cart	14,774.80	5	3,693.70	5	3,693.70	5
31	Ink Cartiridge HP 21 black	642.80	10 cart	6,428.00	3	1,928.40	3	1,928.40	3
32	Ink Cartridge HP 22 colored	740.87	20 cart	14,817.40	5	3,704.35	5.00	3,704.35	5
33	Bookpaper Subs 20 long	160.00	300 reams	48,000.00	75	12,000.00	75	12,000.00	75
34	Bookpaper Subs 20 short	180.00	200 reams	36,000.00	50	9,000.00	50	9,000.00	50
35	Worksheet (6 columns)		5 pads						
36	Brown Envelope (long)		500 pieces						
37	Sliding Folder (Long)	26.00	20 pieces	520.00	5	130.00	5	130.00	5
38	Brown Envelope (Short)		500 pieces		125		125		125
39	Yellow Pad		5 pads		2		1		1
40	Carbon Paper Permafilm (long)		10 boxes		3		3		2
41	Ballpen (Pilot) (black)		60 pieces		15		15		15
42	Ballpen (Pilot) (blue)		60 pieces		15		15		15
43	Ballpen (Panda)		100 pieces		25		25		25
44	Ballpen (RED)		6 pieces		2.00		2.00		2.00
45	Pentel Pen Black		50 pieces		15		15		10
	<b>SUB TOTAL</b>			<b>142,572.49</b>					

This is to certify that the above procurement plan is in acceptance with the objective of this office.

Prepared By:

*MS. FRELYN M. PALISOC*  
Head of Department

Recommended by:

*MS. PERLA E. MADURO*  
Municipal Treasurer

Approved by:

HON. KI

**ANNUAL PROCUREMENT PLAN  
FOR THE YEAR 2017**

Province/City or Municipality: MANAOAG, PANGASINAN

Plan Control No.:

Department Office: OFFICE OF THE MUNICIPAL ACCOUNTANT

Contingency

Total  
Date Subm

Item No.	Description	Unit Cost	Quantity	Total Cost	1st Quarter		2nd Quarter		3rd
					Qty.	Amount	Qty.	Amount	Qty.
46	Staple Wire No. 35								
47	Printer Ribbon		200 pieces		50		50		50
48	Correction Fluid		60 pieces		30		30		
49	Correction Tape								
50	Scotch Tape Big		20		5		5		5
51	Straw		12 rolls		3		3		3
52	Continuous Paper 3 ply long		60 boxes		20		20		10
53	Staple Wire Remover		3 pieces		6		0		0
54	File Box		6 pieces		6		0.00		0
55	Index Card 5"x8"		4 packs						
56	Dishwashing Liquid 1 liter		4 bottles		1		1		1
57	PC Cleaner		2 bottles		1		1		1
58	Air Freshener Big		8 cans		2		2		2
59	Glass Cleaner 500ml								
60	Pencil Sharpener		1 piece						
61	Copier Ink		8 pieces						
62	Fax Paper		15 pieces						
63	Antivirus		3 pieces						
64	Mouse		6 pieces						
65	Extension Cord (Heavy Duty)		4 pieces						
66	Storage Box		6 pieces						
	<b>SUB TOTAL</b>								

This is to certify that the above procurement plan is in acceptance with the objective of this office.

Prepared By:

*Frellyn M. Palisoc*  
**MS. FRELYN M. PALISOC**  
Head of Department

Recommended by:

*Perla E. Maduro*  
**MS. PERLA E. MADURO**  
Municipal Treasurer

Approved by:

**HON. KI**

**ANNUAL PROCUREMENT PLAN  
FOR THE YEAR 2017**

Province/City or Municipality: MANAOAG, PANGASINAN

Plan Control No.:

Department Office: OFFICE OF THE MUNICIPAL ACCOUNTANT

Contingency

Total  
Date Subm


Item No.	Description	Unit Cost	Quantity	Total Cost	1st Quarter		2nd Quarter		3rd Quarter
					Qty.	Amount	Qty.	Amount	
67	UPS		6 units		3		0	-	3
68	Keyboards		6 units		3		0	-	3
69	AVR		6 units		3		0		3
70	Small Eraser		6 pieces		6				
71	Post It Notes		12 pieces		3		3		3
72	Logbook 500 pages		20 pieces		5		5		5
73	Scissors Big		6 pieces		6		0		0
74	Cutter		3 pieces						
75	Cork Board		5 pieces		5		0.00		0
76	Brother Ink black BT6000BK, Genuine		150 bottles		60		60		15
77	Brother Ink yellow BT5000Y, Genuine		100 bottles		25		25		25
78	Brother Ink Cyan, BT5000C, Genuine		100 bottles		25		25		25
79	Brother Ink Magenta, BT5000M, Genuine		100 bottles		25		25		25
80	Binder clips		500 pieces		150		150		100
81	Paper Puncher		6 pieces		2		1		2
82	Tape Dispenser		1 pieces		1		0		0
83	Highlighter Pen		100 pieces		25		25		25
84	Lead Pencil 0.5 HB 20's		2 packs		1		0		1
85	Flash Drive 16GB		12 pieces		3		3		3
86	External Harddisk 1TB		6 pieces		2		2		2
87	Puncher Two Hole Heavy Duty (for 1 ream		1 piece						
88	Printer		4 units						
	<b>SUB TOTAL</b>								

This is to certify that the above procurement plan is in acceptance with the objective of this office.

Prepared By:

  
**MS. FRELYN M. PALISOC**  
Head of Department

Recommended by:

  
**MS. PERLA E. MADURO**  
Municipal Treasurer

Approved by:

**HON. KI**

**ANNUAL PROCUREMENT PLAN  
FOR THE YEAR 2017**

Province/City or Municipality: MANAOAG, PANGASINAN

Plan Control No.:

Department Office: OFFICE OF THE MUNICIPAL ACCOUNTANT


Contingency

Total  
Date Subm

Item No.	Description	Unit Cost	Quantity	Total Cost	1st Quarter		2nd Quarter		3rd
					Qty.	Amount	Qty.	Amount	Qty.
89	System Unit (CPU)		4 units						
90	Swivel Chair		5 units						
91	Furniture Cabinet		4 units						
92	Monitor		6 units						
93	Window Type Aircon 2.0 HP		1 unit						
94	Electric Cool Fan		1 unit						
95	Folded Table		1 unit						
	<b>SUB TOTAL</b>								
	<b>GRAND TOTAL</b>			<b>215,511.52</b>					

This is to certify that the above procurement plan is in acceptance with the objective of this office.

Prepared By:

  
**MS. FRELYN M. PALISOC**  
\_ Head of Department

Recommended by:

  
**MS. PERLA E. MADURO**  
Municipal Treasurer

Approved by:

\_\_\_\_\_  
**HON. KI**

itted:

3rd Quarter		4th Quarter	
Amount	Qty.	Amount	
275.04	3	275.04	
195.90	5	195.90	
-	0	-	
333.25	25	333.25	
396.80	2	396.80	
483.60	2	483.60	
413.61	0	-	
5,695.00	50	5,695.00	
-	0	-	
5,242.50	50	5,242.50	
508.82	0	-	
15.99	1	15.99	
24.42	1	24.42	
350.00	10	350.00	
14.92	1	14.92	
3,349.50	50	3,349.00	
105.51	0	-	
346.45	5	346.45	
117.26	1	117.26	
303.81	3	303.81	
-	0	-	
48.50	1	48.50	
36.30	3	36.30	

**IM MIKAEL G. AMADOR**  
Municipal Mayor



itted:


3rd Quarter		4th Quarter	
Amount	Qty.	Amount	
317.90	0	-	
125.78	0	-	
653.70	10	435.80	
-	0	-	
52.77	0	-	
4,920.64	6	4,920.64	
3,693.70	5	3,693.70	
1,928.40	1	642.80	
3,704.35	5	3,704.35	
12,000.00	75	12,000.00	
9,000.00	50	90,000.00	
130.00	5	130.00	
	125		
	1		
	2		
	15		
	15		
	25		
	-		
	10		

**IM MIKAEL G. AMADOR**  
Municipal Mayor



itted:

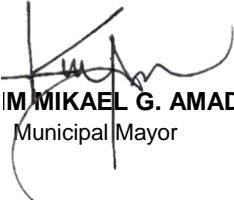
3rd Quarter		4th Quarter	
Amount	Qty.	Amount	
-	0	-	
	0		
	0		
	3		
	5		
	0		
	0		
	15		
	25		
	25		
	25		
	100		
	1		
	0		
	25		
	0		
	3		
	0		



**MIKAEL G. AMADOR**  
Municipal Mayor

itted:

3rd Quarter	4th Quarter	
Amount	Qty.	Amount



**M. MIKAEL G. AMADOR**  
Municipal Mayor

**ANNUAL PROCUREMENT PLAN  
FOR THE YEAR 2017**

Province/City or Municipality: MANAOAG, PANGASINAN

Common Use Supplies & Equipment

Plan Control No.:

Planned Amount

Department Office: OFFICE OF THE MUNICIPAL MAYOR

Regular

Contingency

Total


Page 1 of 3 p

Date Submitted:

Item No.	Description	Unit Cost	Quantity	Total Cost	1st Quarter		2nd Quarter		3rd Quarter		4th
					Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.
1	Paper Copy for plain paper copier legal	113.50	500 reams	56,750.00	200	22,700.00	100	11,350.00	100	11,350.00	100
2	Paper Copy for plain paper copier A4	104.85	400 reams	41,940.00	100	10,485.00	100	10,485.00	100	10,485.00	100
3	Folder,tagboard/carrier board legal	241.80	20 packs	4,836.00	5	1,209.00	5	1,209.00	5	1,209.00	5
4	Folder,Tagboard,A4 Size	198.40	20 packs	3,968.00	5	992.00	5	992.00	5	992.00	5
5	Envelope documentary,A4 500s/bx	413.61	12 bxs.	4,963.32	3	1,240.83	3	1,240.83	3	1,240.83	3
6	Paper clip,32 mm min	6.80	70 bxs.	476.00	18	122.40	18	122.40	17	115.00	17
7	Paper clip,jumbo,48mm ,min	13.35	70 bxs.	934.50	18	240.30	18	240.30	17	226.95	17
8	Notebook,stenographer's,40 leaves	8.31	40 pcs.	332.40	10	83.10	10	83.10	10	83.10	10
9	Record book;300 pages	51.17	50 books	2,558.50	15	767.55	15	767.55	10	511.70	10
10	Paper Fastener,for paper metal	66.99	60 bxs.	4,019.40	15	1,004.85	15	1,004.85	15	1,004.85	15
11	Pencil lead w/eraser	24.42	100 bxs.	2,442.00	25	610.00	25	610.00	25	610.00	25
12	Marker,permanent,black	14.92	100 bxs.	1,492.00	25	373.00	25	373.00	25	373.00	25
13	Sign pen black	45.25	140 pieces	6,350.00	35	1,583.75	35	1,583.75	35	1,583.75	35
14	Making pen whiteboard black	12.58	50 pieces	629.00	20	251.60	10	125.80	10	125.80	10
15	Marking Pen Whiteboard blue	12.58	25 pieces	314.50	10	125.80	5	62.90	5	62.90	5
16	Marking Pen Whiteboard red	12.58	25 pieces	314.50	10	125.80	5	62.90	5	62.90	5
17	Push pin flathead	20.74	40 cases	829.60	10	207.40	10	207.40	10	207.40	10
18	Carbon Film Legal 100s/bx	298.14	50 bxs.	14,907.00	13	3,875.82	13	3,875.82	12	3,577.68	12
19	Carbon Film A4 100s/bx	335.79	35 bxs.	11,752.65	9	3,022.11	9	3,022.11	9	3,022.11	8
20	Ribbon Nylon for Manual Typewriter	15.99	100 spools	1,599.00	25	399.75	25	399.75	25	399.75	25
21	Puncher Heavy Duty	94.07	5 pieces	407.35	2	188.14	1	94.07	2	188.14	0
22	Stapler Heavy Duty Standard	114.91	10 pieces	1,114.91	3	344.73	3	344.73	2	229.80	2
23	Staple Wire 500pcs/bx	22.90	15 boxes	343.50	5	114.50	5	114.50	5	114.50	0
	<b>SUB TOTAL</b>			<b>163,274.13</b>							

This is to certify that the above procurement plan is in acceptance with the objective of this office.

Prepared By:   
**HON. KIM MIKAEL G. AMADOR**  
Head of Department

Recommended by:   
**MS. PERLA E. MADURO**  
Municipal Treasurer

Approved by:   
**HON. KIM MIKAEL G. AMADOR**  
Municipal Mayor

**ANNUAL PROCUREMENT PLAN  
FOR THE YEAR 2017**

Province/City or Municipality: MANAOAG, PANGASINAN  
Plan Control No.:

Common Use Supplies & Equipment  
Planned Amount  
Regular

Department Office: OFFICE OF THE MUNICIPAL MAYOR

Contingency

Total  
Date Submitted:

Item No.	Description	Unit Cost	Quantity	Total Cost	1st Quarter		2nd Quarter		3rd Quarter		4th
					Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.
24	Furniture Cleaner 350ml.	13.33	150 pcs	1,999.50	38	506.54	38	506.54	37	493.21	37
25	Glue All Purpose 200 grams	53.25	60 jars	3,195.00	15	798.75	15	798.75	15	798.75	15
26	Scissors (6")	13.09	25 pcs	327.25	7	91.63	6	78.54	6	78.54	6
27	Cutter Heavy Duty	30.36	25 pcs	759.00	7	212.52	6	182.16	6	182.16	6
28	Tape Transparent (1")	15.77	80 rolls	1,261.60	20	315.40	20	315.40	20	315.40	20
29	Stamp Pad ink violet 50 ml.	23.45	4 bottles	93.80	1	23.45	1	23.45	1	23.45	1
30	Stamp Pad felt pad	23.33	4 pieces	93.32	1	23.33	1	23.33	1	23.33	1
31	Toilet Tissue 12 rolls/pck	69.29	200 packs	13,858.00	50	3,464.50	50	3,464.50	50	3,464.50	50
32	Furniture Cleaner 350ml.	101.27	60 cans	6,076.20	15	1,519.05	15.00	1,519.05	15	1,519.05	15
33	Insecticide, 600ml (420g)/can	117.26	60 cans	7,035.60	15	1,758.90	15	1,758.90	15	1,758.90	15
34	Alcohol 70% Ethyl	39.18	60 btls.	2,350.80	15	587.70	15	587.70	15	587.70	15
35	Air Freshener, 280ml. /can	91.68	50 cans	4,584.00	13	1,191.84	13	1,191.84	12	1,100.16	12
36	Ink Cartridge HP 21 black	642.80	100 cart	64,280.00	25	16,070.00	25	16,070.00	25	16,070.00	25
37	Ink Cartridge HP 22 colored	740.87	100 cart	74,087.00	25	18,521.75	25	18,521.75	25	18,521.75	25
38	Toner HP Laserjet 35A	3698.00	40 pieces	147,920.00	10	36,980.00	10	36,980.00	10	36,980.00	10
39	Gun Tucker with Staples	420.00	4 boxes	1,680.00	1	420.00	1	420.00	1	420.00	1
40	Ink Cartiridge HP 703 black	336.86	40 cart	13,474.40	10	3,368.60	10	3,368.60	10	3,368.60	10
41	Ink Cartridge HP 703 colored	336.86	40 cart	13,474.40	10	3,368.60	10	3,368.60	10	3,368.60	10
42	Broom Stick (tingting)	23.45	1,300 pcs	30,485.00	325	7,621.25	325	7,621.25	325	7,621.25	325
43	Broom Soft (tambo)	90.61	100 pcs	9,161.00	25	2,290.25	25	2,290.25	25	2,290.25	25
44	Toilet bowl cleaner 900 ml.	49.04	30 btls.	1,471.20	8	392.32	8	392.32	7	343.28	7
45	Detergent Powder, all purpose, 500 grms	22.92	130 pouche	2,979.60	33	756.36	33	756.36	32	733.44	32
46	Mophead, 100% rayon 400 g.	85.28	70 pieces	5,969.60	18	1,535.04	18	1,535.04	17	1,449.76	17
<b>SUB TOTAL</b>				<b>406,616.27</b>							

This is to certify that the above procurement plan is in acceptance with the objective of this office.

Prepared By:

**HON. KIM MIKAEL G. AMADOR**  
Head of Department

Recommended by:

**MS. PERLA E. MADURO**  
Municipal Treasurer

Approved by:

**HON. KIM MIKAEL G. AMADOR**  
Municipal Mayor

**ANNUAL PROCUREMENT PLAN  
FOR THE YEAR 2017**

Province/City or Municipality: MANAOAG, PANGASINAN  
Plan Control No.:

Common Use Supplies & Equipment

Department Office: OFFICE OF THE MUNICIPAL MAYOR

Planned Amount

Regular

Contingency

Total  
Date Submitted:

Item No.	Description	Unit Cost	Quantity	Total Cost	1st Quarter		2nd Quarter		3rd Quarter		4th
					Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.
47	Mophandle screw type wooden handle	95.94	50 pieces	4,797.00	13	1,247.22	13	1,247.22	12	1,151.28	12
48	Floorwax plastered, 2 kgs.	223.86	100 cans	22,386.00	25	5,596.50	25	5,596.50	25	5,596.50	25
49	Dust Pan non rigid plastic	34.11	15 pcs	511.65	4	136.44	4	136.44	4	136.44	3
50	Waste Basket, plastic	26.65	15 pcs	399.75	4	106.60	4	106.60	4	106.60	3
51	Floor Polisher	15000.00	1 unit	15,000.00	1	15,000.00	0	-	0	-	0
52	Desktop Computer (Core 15) w/ acc.	35000.00	2 units	70,000.00	1	35,000.00	1	35,000.00	0	-	0
53	Laptop Computer (Core 15)	35000.00	1 unit	35,000.00	1	35,000.00	0	-	0	-	0
54	Monoblock Chairs	255.00	500 pieces	127,500.00	200	51,000.00	100	25,500.00	100	25,500.00	100
55	Refrigerator	10000.00	1 unit	10,000.00	1	10,000.00	0	-	0	-	0
56	Airconditioning Unit	25000.00	2 units	50,000.00	1	25,000.00	0	-	1	25,000.00	0
57	Duplo Ink (for Duplicator Machine)	750.00	40 pieces	30,000.00	10	7,500.00	10	7,500.00	10	7,500.00	10
58	Duplo Drum Screen	7590.00	2 units	15,180.00	1	7,590.00	0	-	1	7,590.00	0
59	Duplo Separator Base Unit	495.00	4 units	1,980.00	1	495.00	1.00	495.00	1	495.00	1
60	Sharp Toner for Copier A 3Mx235	8100.00	12 pieces	24,300.00	3	24,300.00	3	24,300.00	3	24,300.00	3
	ft W-BK-3-A										
61	Duplo Feed Roller	825.00	3 pieces	2,475.00	1	825.00	1	825.00	1	825.00	0
62	Copier Developer (MX 235)	4000.00	3 pieces	12,000.00	1	4,000.00	1	4,000.00	1	4,000.00	0
63	Copier Drum (MX250)	5800.00	3 pieces	17,400.00	1.00	5,800.00	1	5,800.00	1	5,800.00	0
64	Copier Blade	2600.00	3 pieces	7,800.00	1	2,600.00	1	2,600.00	1	2,600.00	0
	<b>SUB TOTAL</b>			<b>446,729.40</b>							
	<b>GRAND TOTAL</b>			<b>1,016,619.80</b>							

This is to certify that the above procurement plan is in acceptance with the objective of this office.

Prepared By:

**HON. KIM MIKAEL G. AMADOR**  
Head of Department

Recommended by:

**MS. PERLA E. MADURO**  
Municipal Treasurer

Approved by:

**HON. KIM MIKAEL G. AMADOR**  
Municipal Mayor

pages

Quarter
Amount
11,350.00
10,485.00
1,209.00
992.00
1,240.83
115.60
226.95
83.10
511.70
1,004.85
610.00
373.00
1,583.75
125.80
62.90
62.90
207.40
3,577.68
2,686.32
399.75
-
229.80
-



Pages

Quarter
Amount
493.21
798.75
78.54
182.16
315.40
23.45
23.33
3,464.50
1,519.05
1,758.90
587.70
1,110.16
16,070.00
18,521.75
36,980.00
420.00
3,368.60
3,368.60
7,621.25
2,290.25
343.28
733.44
1,449.76

Pages

Quarter
Amount
1,151.28
5,596.50
102.33
79.95
-
-
-
25,500.00
-
-
7,500.00
-
495.00
24,300.00
-
-
-
-

**ANNUAL PROCUREMENT PLAN  
FOR THE YEAR 2017**

Province/City or Municipality: MANAOAG, PANGASINAN

Plan Control No.:

**Department Office: OFFICE OF THE MUNICIPAL ENGINEER**

Planned Amount  
Regular

Contingency

Total  
Date Submitted:


Item No.	Description	Unit Cost	Quantity	Total Cost	1st Quarter		2nd Quarter		3rd Quarter		4th C
					Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.
1	Pencil, lead with eraser	20.75	12 boxes	249.00	3	62.25	3	62.25	3	62.25	3
2	Sign Pen black	45.25	120 pieces	5,430.00	30	1,357.50	30	1,357.50	30	1,357.50	30
3	Marker permanent, black	14.92	24 pieces	358.08	6	89.52	6	89.52	6	89.52	6
4	Tape, transparent (2")	31.76	12 rolls	381.12	3	95.28	3	95.28	3	95.28	3
5	Tape transparent (1")	49.04	12 rolls	588.48	3	147.12	3	147.12	3	147.12	3
6	Insecticide, 600ml (420)/can	117.26	24 cans	2,814.24	6	703.56	6	703.56	6	703.56	6
7	Furniture cleaner, 280ml/can	101.27	24 cans	2,430.48	6	607.62	6	607.62	6	607.62	6
8	Alcohol 70% Ethyl	39.18	24 btl.	940.32	6	235.08	6	235.08	6	235.08	6
9	Tape, masking (1")	49.04	12 rolls	588.48	3	147.24	3	147.24	3	147.24	3
10	Toilet tissue, 12 rolls/pack	69.29	1 pack	69.29	1	69.29	0	-	0	-	0
11	Paper copy for plain paper copier A4 size	104.85	20 reams	2,097.00	5	524.25	5	524.25	5	524.25	5
12	Paper copy for plain paper copier legal	113.90	20 reams	2,278.00	5	569.50	5	569.50	5	569.50	5
13	Envelope documentary, A4 500s/bx.	413.61	48 boxes	19,853.28	12	4,963.32	12	4,963.32	12	4,963.32	12
14	Glue all purpose	53.25	12 jars	639.00	3	159.75	3	159.75	3	159.75	3
15	Scissors (6")	13.09	12 pieces	157.08	6	78.54	0	-	0	-	6
16	Staple wire, standard, 5000pcs./bx.	22.90	12 boxes	274.80	3	38.70	3	38.70	3	38.70	3
17	Furniture cleaner, 280ml/can	132.18	2 packs	264.36	1	132.18	0	-	1	132.18	0
18	Calculator scientific 10 digits	339.93	6 units	2,039.58	3	1,019.79	0	-	3	1,019.79	0
19	Furniture cleaner, 280ml/can	79.49	3 packs	238.47	1	79.49	1	79.49	1	79.49	0
20	Puncher, heavy duty	94.07	6 pieces	564.42	3	282.21	0	-	0	-	3
21	Sharpener, single cutterhead	181.22	6 pieces	1,087.32	3	543.66	0	-	0	-	3
22	Paper clip, jumbo	13.35	12 boxes	160.20	3	40.05	3	40.05	3	40.05	3
23	Air Freshener, 280ml/can	91.68	24 cans	2,200.32	6	550.08	6	550.08	6	550.08	6
<b>SUB TOTAL</b>				<b>45,703.32</b>							

This is to certify that the above procurement plan is in acceptance with the objective of this office.

Prepared By:

  
**ENGR. REYNALDO M. GALANO**  
Head of Department

Recommended by:

  
**MS. PERLA E. MADURO**  
Municipal Treasurer

Approved by:

  
**HON. KIM MIKAEL G. AMADOR**  
Municipal Mayor

**ANNUAL PROCUREMENT PLAN  
FOR THE YEAR 2017**

Province/City or Municipality: MANAOAG, PANGASINAN

Plan Control No.:

**Department Office: OFFICE OF THE MUNICIPAL ENGINEER**

Planned Amount  
Regular

Contingency

Total  
Date Submitted:


Item No.	Description	Unit Cost	Quantity	Total Cost	1st Quarter		2nd Quarter		3rd Quarter		4th Quarter
					Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.
24	Envelop, mailing white,500s/bx	142.72	1 box	142.72	1	142.72	0	-	0	-	0
25	Ruler plastic 450mm	19.19	12 pieces	230.28	6	115.14	0	-	6	115.14	0
26	Carbon film legal 100/box	298.14	12 boxes	3,577.68	3	894.42	3	894.42	3	894.42	3
27	Carbon film A4 100/box	335.79	12 boxes	4,029.48	3	1,007.37	3	1,007.37	3	1,007.37	3
28	CD RW	15.40	20 pieces	308.00	5	77.00	5	77.00	5	77.00	5
29	Optical Mouse	158.95	2 pieces	317.90	2	317.90	0	-	0	-	0
30	Desktop Computer (core 15)	35000.00	1 unit	35,000.00	1	35,000.00	0	-	0	-	0
31	Printer 3 in 1	15000.00	1 unit	15,000.00	1	15,000.00	0	-	0	-	0
32	Tracing Paper	850.00	4 rolls	3,400.00	1	850.00	1	850.00	1	850.00	1
	<b>SUB TOTAL</b>			<b>62,006.06</b>							
	<b>GRAND TOTAL</b>			<b>107,709.38</b>							

This is to certify that the above procurement plan is in acceptance with the objective of this office.

Prepared By:

  
**ENGR. REYNALDO M. GALANO**  
Head of Department

Recommended by:

  
**MS. PERLA E. MADURO**  
Municipal Treasurer

Approved by:

  
**HON. KIM MIKAEL G. AMADOR**  
Municipal Mayor

jes

Quarter
Amount
62.25
1,357.50
89.52
95.28
147.12
703.56
607.62
235.08
147.24
-
524.25
569.50
4,963.32
159.75
78.54
38.70
-
-
-
282.21
543.66
40.05
550.08

yes

Quarter
Amount
-
-
894.42
1,007.37
77.00
-
-
-
850.00

**ANNUAL PROCUREMENT PLAN  
FOR THE YEAR 2017**

Province/City or Municipality: MANAOAG, PANGASINAN

Plan Control No.:

Department Office: OFFICE OF THE MUNICIPAL CIVIL REGISTRAR

Planned Amount  
Regular

Contingency

Total  
Date Submitted:

Item No.	Description	Unit Cost	Quantity	Total Cost	1st Quarter		2nd Quarter		3rd Quarter		4t
					Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.
1	Air Freshener 280ml.can	91.68	12 cans	1,100.16	3	275.04	3	275.04	0	275.04	3
2	Alcohol 70% Ethyl	39.18	10 btls	391.80	2	78.36	2	78.36	3	117.54	3
3	Columnar Pad 16 columns 50 gsm. Min.	43.71	2 pads	87.42	1	43.71	1	43.71	0	-	0
4	Correction Tape	13.33	20 pcs	266.60	5	66.65	5	66.65	5	66.65	5
5	Pentel pen	26.00	2 boxes	520.00	1	260.00	1	260.00	0	-	0
6	Folder Tagboard/carrier board legal	241.80	10 packs	2,418.00	3	725.40	3	725.40	2	483.60	2
7	Envelope documentary 500 pieces	413.61	2 boxes	827.22	1	413.61	0	-	1	413.61	0
8	Paper copy for plain paper copier legal	113.90	70 reams	7,973.00	20	2,278.00	20	2,278.00	20	2,278.00	10
9	Folder clear, plastic, legal size	206.47	1 packs	206.47	1	206.47	0	-	0	-	0
10	Paper copy for plain copier A4	122.00	200 reams	24,400.00	50	6,100.00	50	6,100.00	50	6,100.00	50
11	Envelope documentary (10" x 15")	508.82	2 boxes	1,017.64	1	508.82	0	-	1	508.82	0
12	Ribbon, nylon for manual typewriter	15.99	6 spools	95.94	2	31.98	2	31.98	1	15.99	1
13	Pencil Lead with eraser	24.42	4 boxes	97.68	1	24.42	1	24.42	1	24.42	1
14	Staple Wire No.10	22.90	60 boxes	1,374.00	20	458.00	20	458.00	10	229.00	10
15	Marker Permanent Black	14.92	4 pieces	59.68	1	14.92	1	14.92	1	14.92	1
16	Paper Fastener for paper metal 50 sets/box	66.99	60 boxes	4,019.40	15	1,004.85	15	1,004.85	15	1,004.85	15
17	Rubberband 1.0mm min. Thickness	105.51	2 boxes	211.02	1	105.51	0	-	1	105.51	0
18	Toilet Tissue, 12 rolls per pack	69.29	6 packs	415.74	2	138.58	2	138.58	1	69.29	1
19	Insecticide, 600ml. (420g)/can	117.26	2 cans	234.52	1	117.26	0	-	0	-	1
20	Glass Cleaner 300ml. Can	101.27	2 cans	201.54	1	101.27	0	-	1	101.27	0
21	Receive with Date		3 pieces								
22	Logbook 500 pages	110.00	20 pieces	2,200.00	10	1,100.00	0	-	10	1,100.00	0
23	Paper Clip, gem type, jumbo 48mm, 100s/box	12.10	4 boxes	48.40	1	12.10	1	12.10	1	12.10	1
	<b>SUB TOTAL</b>			<b>48,166.23</b>							

This is to certify that the above procurement plan is in acceptance with the objective of this office.

Prepared By:

  
**MS. SHEILA E. GARCIA**  
Head of Department

Recommended by:

  
**MS. PERLA E. MADURO**  
Municipal Treasurer

Approved by:

  
**HON. KIM MIKAEL G. AMADOR**  
Municipal Mayor

**ANNUAL PROCUREMENT PLAN  
FOR THE YEAR 2017**

Province/City or Municipality: MANAOAG, PANGASINAN  
Plan Control No.:

**Department Office: OFFICE OF THE MUNICIPAL CIVIL REGISTRAR**

Planned Amount  
Regular

Contingency

Total  
Date Submitted:

Item No.	Description	Unit Cost	Quantity	Total Cost	1st Quarter		2nd Quarter		3rd Quarter		4t
					Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.
24	Filing Box		10 pieces								
25	Numbering Machine Ink		5 bottles		2		1		1		1
26	Sign Pen Black	43.58	50 pieces	2,179.00	15	653.70	10	435.80	15	653.70	10
27	Puncher, heavy duty	94.07	3 pieces	282.21	3	282.21	0	-	0	-	0
28	Staple Remover, twin jaws	17.59	6 pieces	105.54	3	52.77	0	-	3	52.77	0
29	Permafilm Carbon paper		20 boxes								
30	Stamp Pad with Ink		10 pieces								
31	Waterwell Paste		15 pieces								
32	Paper Clip small plastic coated		40 boxes								
33	Stapler heavy duty	114.91	12 units	1,378.92	6	689.46	0	-	6	689.46	0
34	Tape Transparent ( 1")	15.77	10 pieces	157.70	5	78.85	5	78.85	0	-	0
35	Cutter heavy duty	30.36	4 pieces	121.44	2	60.72	2	60.72	0	-	0
36	Paper Clip big plastic coated		50 boxes								
37	CD Storage		2 units								
38	Dishwashing Liquid	79.50	8 btls	636.00	2	159.00	2	159.00	2	159.00	2
39	Form 102 Cert. of Live Birth		85 pads		25		20		20		20
40	Form 103 Cert. of Death		40 pads		10		10		10		10
41	Form 103 Cert. of Fetal Death		1 pad		1		0		0		0
42	Form 97 Marriage Contract		60 pads		15		15		15		15
43	Form 90 Application for Marriage License		80 pads		20		20		20		20
44	Registry book for Birth		5 books		5		0		0		0
45	Registry book for Marriage		5 books		5		0		0		0
46	Registry book for Death		5 pads		5		0		0		0
<b>SUB TOTAL</b>				<b>4,860.81</b>							

This is to certify that the above procurement plan is in acceptance with the objective of this office.

Prepared By:

  
**MS. SHEILA E. GARCIA**  
Head of Department

Recommended by:

  
**MS. PERLA E. MADURO**  
Municipal Treasurer

Approved by:

  
**HON. KIM MIKAEL G. AMADOR**  
Municipal Mayor



**ANNUAL PROCUREMENT PLAN  
FOR THE YEAR 2017**

Province/City or Municipality: MANAOAG, PANGASINAN

Plan Control No.:

**Department Office: OFFICE OF THE MUNICIPAL CIVIL REGISTRAR**

Planned Amount  
Regular

Contingency

Total  
Date Submitted:

Item No.	Description	Unit Cost	Quantity	Total Cost	1st Quarter		2nd Quarter		3rd Quarter		4t
					Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.
47	Registry Book for Legal Instrument		5 pads		5		0		0		0
48	Registry Book for Court Decision		5 pads		5		0		0		0
49	Registry Book for Application of Marriage		5 pads		5		0		0		0
50	Business envelope w/ official address		2000 pieces		500		500		500		500
51	Memo pad w/ letterhead 5" x 8"		150 pads		40		35		40		35
52	Memo pad w/ letterhead 4" x 6"		150 pads		430		35		40		35
53	Sign Pen (0.5) pentel black	43.58	40 boxes	17,432.00	4,358.00		10	4,358.00	10	4,358.00	10
54	Sign Pen (0.5) pentel red		2 boxes		2		0		0		0
55	Pilot G Tech C4		1 box		1		0		0		0
56	Ballpen (pilot-black) for registry book		8 boxes		2		2		2		2
57	Ballpen (Panda)		5 boxes		2		1		1		1
58	Typewriter Ribbon		160 rolls		40		40		40		40
59	Highlighter Pen (yellow green & green)		50 pieces		15		15		10		10
60	Rubber Stamp (certified copy, etc.)		15 pieces		5		5		5		0
61	Staple Wire No. 35 (5000 pcs)		60 boxes		20		15		15		10
62	Stapler No.10		7 pieces		7		0		0		0
63	Liquid Eraser (touch and go)		100 bottles	3,000.00	25	750.00	25	750.00	25	750.00	25
	<b>SUB TOTAL</b>			<b>20,432.00</b>							
	<b>GRAND TOTAL</b>			<b>73,459.04</b>							

This is to certify that the above procurement plan is in acceptance with the objective of this office.

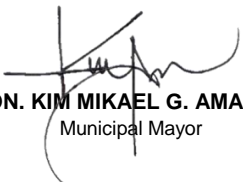
Prepared By:

  
**MS. SHEILA E. GARCIA**  
Head of Department

Recommended by:

  
**MS. PERLA E. MADURO**  
Municipal Treasurer

Approved by:

  
**HON. KIM MIKAEL G. AMADOR**  
Municipal Mayor

3 pages

h Quarter
Amount
275.04
117.54
-
66.65
-
483.60
-
1,139.00
-
6,100.00
-
15.99
24.42
229.00
14.92
1,004.85
-
69.29
117.26
-
-
-
12.10







































**ANNUAL PROCUREMENT PLAN  
FOR THE YEAR 2017**

Province/City or Municipality: MANAOAG, PANGASINAN

Plan Control No.:

Department Office: OFFICE OF THE MUNICIPAL HEALTH OFFICER

Planned Amount  
Regular

Contingency

Total  
Date Submitted:

Item No.	Description	Unit Cost	Quantity	Total Cost	1st Quarter		2nd Quarter		3rd Quarter		4
					Qty.	Amount	Qty.	Amount	Qty.	Amount	
1	Staple wire, standard 5000 pcs./box	22.90	20 boxes	458.00	5	114.50	5	114.50	5	114.50	5
2	Staple, heavy duty, standard	114.91	10 pieces	1,149.10	5	574.55	5	574.55	0	-	0
3	Paper copy for plain paper copier A4	104.85	40 reams	4,194.00	10	1,048.50	10	1,048.50	10	1,048.50	10
4	Paper copy for plain paper copier legal	113.90	40 reams	4,556.00	10	1,139.00	10	1,139.00	10	1,139.00	10
5	Folder, tagboard A4 size	198.40	10 packs	1,984.00	5	992.00	0	-	5	992.00	0
6	Folder, tagboard legal	241.80	20 packs	4,836.00	5	1,209.00	5	1,209.00	5	1,209.00	5
7	Ink cartridge HP 21 black	642.80	20 cart	12,856.00	5	3,214.00	5	3,214.00	5	3,214.00	5
8	Ink cartridge HP 22 colored	740.87	20 cart	14,817.40	5	3,704.35	5	3,704.35	5	3,704.35	5
9	Paper fastener for paper	66.99	15 boxes	1,004.85	5	334.95	5	334.95	5	334.95	0
10	Sign Pen black	45.25	10 boxes	452.50	5	226.25	5	226.25	0	-	0
11	Calculator (10 digits)	339.93	10 pieces	3,399.30	5	1,699.65	0	-	5	1,699.65	0
12	Record book, 500 pages	85.28	30 books	2,558.40	10	852.80	10	852.80	10	852.80	0
13	Paper Clip	12.10	8 boxes	96.80	4	48.40	4	48.40	0	-	0
14	Notebook, stenographer's 40 leaves	8.31	10 pieces	83.1	10	83.10	0	-	0	-	0
15	Correction Tape	13.33	100 pieces	1,333.00	25	333.25	25	333.25.00	25	333.25	25
16	Pencil lead with eraser	20.75	20 boxes	415.00	10	207.50	10	207.50	0	-	0
17	Liquid Hand Soap (Big)	105.00	20 bottles	2,100.00	5	525.00	5	525.00	5	525.00	5
18	Garbage Bag 100s	399.00	1 pack	399.00	1	399.00	0	-	0	-	0
19	Toilet bowl & urinal cleaner	49.04	20 bottles	980.08	5	245.20	5	245.20	5	245.20	5
20	Mophead 100% rayon, 400g	85.28	2 pieces	170.56	2	170.56	0	-	0	-	0
21	Waste basket, plastic	26.65	10 pieces	266.50	10	266.50	0	-	0	-	0
22	Air Freshener	91.68	20 cans	1,833.60	5	458.40	5	458.40	5	458.40	5
23	Toilet Tissue paper/Pack	74.35	8 packs	594.80	2	148.70	2	148.70	2	148.70	2
<b>SUB TOTAL</b>				<b>60,537.99</b>							

This is to certify that the above procurement plan is in acceptance with the objective of this office.

Prepared By:

**DR. RAYMUND B. VELORIA**  
Head of Department

Recommended by:

**MS. PERLA E. MADURO**  
Municipal Treasurer

Approved by:

**HON. KIM MIKAEL G. AMADOR**  
Municipal Mayor

**ANNUAL PROCUREMENT PLAN  
FOR THE YEAR 2017**

Province/City or Municipality: MANAOAG, PANGASINAN

Plan Control No.:

Department Office: OFFICE OF THE MUNICIPAL HEALTH OFFICER

Planned Amount  
Regular

Contingency

Total  
Date Submitted:

Item No.	Description	Unit Cost	Quantity	Total Cost	1st Quarter		2nd Quarter		3rd Quarter		4
					Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.
24	Mophandle, screw type, wooden handle	95.94	2 pieces	191.88	2	191.88	0	-	0	-	0
25	Cotton Roll 400 grams	180.00	60 pieces	10,800.00	15	2,700.00	15	2,700.00	15	2,700.00	15
26	Alcohol 70%	39.18	40 bottles	1,567.20	10	391.80	10	391.80	10	391.80	10
27	Disposable Gloves	180.00	40 boxes	7,200.00	10	1,800.00	10	1,800.00	10	1,800.00	10
28	Disposable Mask	130.00	40 boxes	5,200.00	10	1,300.00	10	1,300.00	10	1,300.00	10
29	Micropore Tape (1" inch)	520.00	10 boxes	10,400.00	10	5,200.00	0	-	10	5,200.00	0
30	Stethoscope	2750.00	6 units	16,500.00	6	16,500.00	0	-	0	-	0
31	Povidone Iodine/galoon	780.00	20 galoons	15,600.00	5	3,900.00	5	3,900.00	5	3,900.00	5
32	Fetal Doppler	3000.00	4 units	12,000.00	4	12,000.00	0	-	0	-	0
33	BP Apparatus Manual	3200.00	3 units	9,600.00	3	9,600.00	0	-	0	-	0
34	Weighing Scale	850.00	4 units	3,400.00	4	3,400.00	0	-	0	-	0
35	Digital Thermometer	250.00	10 pieces	2,500.00	10	2,500.00	0	-	0	-	0
36	Ruler	15.00	8 pieces	120.00	8	120.00	0	-	0	-	0
37	Yellow Pad	30.00	10 pieces	300.00	5	150.00	5	150.00	0	-	0
38	Gauze Bandage /piece	88.00	100 pieces	8,800.00	25	2,200.00	25	2,200.00	25	2,200.00	25
39	Digital Camera	10000.00	1 unit	10,000.00	1	10,000.00	0	-	0	-	0
40	Syringe 3cc	350.00	20 boxes	7,000.00	10	3,500.00	0	-	10.00	3,500.00	0
41	VARIOUS MEDICINES FOR COMMUNICABLE & NON COMMUNICABLE DISEASES & FAMILY PLANNING COMMO										
	<b>SUB TOTAL</b>			<b>121,179.08</b>							
	<b>GRAND TOTAL</b>			<b>181,717.07</b>							

This is to certify that the above procurement plan is in acceptance with the objective of this office.

Prepared By:

**DR. RAYMUND B. VELORIA**  
Head of Department

Recommended by:

**MS. PERLA E. MADURO**  
Municipal Treasurer

Approved by:

**HON. KIM MIKAEL G. AMADOR**  
Municipal Mayor

2 pages

th Quarter
Amount
114.50
-
1,048.50
1,139.00
-
1,209.00
3,214.00
3,704.35
-
-
-
-
-
-
333.25
-
525.00
-
245.20
-
-
458.40
148.70

